**Minutes of the meeting of Fringford Parish Council,   
held on Monday 21st July 2025 at 7.45pm.**

**Present:** Councillors: Ginny Hope (Chair), Les Harris, Phil Davids-Austin, Hayley Ryder, Ros MacKenzie, Robert Gue

**Also present:** R. Damerell (Clerk) and 1 member of the public.

1. **Apologies for absence**

* Apologies were received for Cllr Todd.

1. **Requests for Dispensations and Declarations of interest, gifts and hospitality**

* No requests were declared by Members.

1. **Public participation**

* No questions were raised.

1. **Updates from County & District Councillors**

* No update to report.

1. **To approve the Minutes** **of the last Parish Council Meeting**.

* The minutes of the June 2025 Fringford Parish Council meeting were approved as a true record of the meeting.

1. **Finance**

* **Financial Spreadsheet** – Councillors received the monthly reconciliation.
* **Invoices to pay** - invoices were reviewed and approved by the Parish Council.

1. **Parish Matters**

* **Village Website**
* The Parish Council expressed its thanks to Cllr Mackenzie for the extensive and hard work carrying out the review of the website.
* The Parish Council section of the website has been reviewed with agreed actions.
* Cllr Mackenzie to continue to carry out the review of the website as an ongoing project.
* **Email addresses**
* The Clerk to contact Navitas about the creation of the Parish Council email addresses.
* The Clerk to establish the webmail address for Cllrs to access the emails.
* **Village Pond**
* Cllr Ryder has contacted Oxocology for advice about conducting a survey of the pond.
* Oxocology confirmed that they would be able to do a survey in the spring.
* The Parish Council resolved to ask Frazer Morgan to dig out the grass by the roots and clear out the rocks and saplings in the pond.
* **Parish Council Information Policy**
* The Parish Council approved the adoption of the draft Information Policy.
* **Playground grant**
* Cllr Todd to meet the Play Area inspector on 21 July 2025 for the inspection of the Play Area. The information will allow the Council to establish the level of grant required for the Play Area. Cllr Todd to bring back the actions from the ROSPA report to the next meeting.
* **Village Hall car park grant**
* This item was moved to the September Agenda due to the absence of Cllr Todd.

1. **Planning**

|  |  |  |  |
| --- | --- | --- | --- |
| **Ref No:** | **Location** | **Proposal** | **PC Comments** |
| No applications received |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Decisions**

|  |  |  |  |
| --- | --- | --- | --- |
| **Ref No:** | **Location** | **Proposal** | **Decision** |
|  |  |  |  |

**Appeals**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Ref No:** | **Location** | **Proposal** | **CDC Decision / Comments** | **Parish Council Comments** |
|  |  |  |  |  |

1. **Correspondence Received / AOB**

* The Council approved the car parking request on the Village Green.
* The Council scheduled the switching on the Christmas tree lights switch on 28 November 2025.
* It was noted that the Noticeboard has had some damage from the strimmer. The Parish Council to assess the damage and make a decision on what action to take.

1. **Items for next Agenda**

* All items for the next agenda to be submitted to the Clerk by 5th September 2025.

1. **Date of next meeting:**

* The date of the next meeting is 15th September 2025 at 7.45pm.