**Minutes of the meeting of Fringford Parish Council,
held on Monday 26th September 2022 at 7.45pm.**

**Present:** Councillors: Ginny Hope, Phil Davids-Austin, Hayley Ryder, Les Harris, David McCullagh, Ros Mackenzie, Robert Gue

**Also present:** R. Damerell (Clerk) and 2 members of the public

The Chair welcomed new Councillor Ros Mackenzie to the Parish Council.

1. **Apologies for absence** – No apologies were received
2. **Requests for Dispensations and Declarations of interest, gifts and hospitality**
* No Declarations were received
1. **Public participation**
* A resident has the picnic bench from the old play area in storage and this is ready to be returned should the PC need to replace either of the current picnic benches in the Play Area.
* A resident asked if the Parish Council would be willing to look at a way to commemorate the Queen. It was agreed that Cllr Mackenzie would put a request for suggestions out to the village via the Village Voice.
1. **Updates from County & District Councillors –** No update has been received
2. **To approve the Minutes** **of the last Parish Council Meeting**. – The minutes were approved as a true record of the meeting.
3. **Finance**
	1. **To receive the monthly bank reconciliation.**
		* The bank reconciliation was reviewed and approved
		* Cllr Davids-Austin confirmed that he had performed a spot check on cheque stubs, invoices, and bank accounts. Cllr Davids-Austin to continue random spot checks throughout the year.
	2. **To consider invoices for payment.**
		* All invoices were reviewed, approved, and signed by the Parish Council.
4. **Parish Matters**
	1. **Trees including those by the Church, Spinney**
		* Cllr McCullagh updated that in a meeting with the Landowner of the Village Green (the Shelswell Estate and the Land Agent it was communicated that if consent was to remain to carry out the work on the Village Green then the Parish Council would need to agree to a lease to manage the trees at the Spinney and the trees near the church..

**b)HS2 Grant 1 – Road Across the Green –** The project is currently on hold following the matters raised in point (a) At this very late stage in the proceedings, representatives of the Shelswell Estate requested the project was put on hold, without providing a written reason. However, a representative from the Shelswell Estate verbally indicated that permission to proceed with the Village Green project had been withdrawn in order to persuade the Parish Council to take on a lease for the management and maintenance of The Spinney (the woodland near the Church).

The Council determined that it could not agree to taking on a lease on the Spinney as there was insufficient time to investigate the implications and/or possible liability of leasing this land (since the Parish council has no experience of leasing woodland).

* 1. The Council agreed to contact Oxfordshire County Council, who are the Adminstrators’ of the project, on the 27th September to discuss the situation and seek their advice.**S2 Grant application – Ex pond area, wall, etc -** The project is currently on hold following the matters raised in point (a)
	2. **Remembrance Day Wreath –** The Parish Council agreed to the cost of £40 for two Remembrance Day wreaths. **Proposal to switch banking from Co-op to Natwest –** The Parish Council resolved to switch from the Co-op to Natwest and resolved that Les Harris, Virginia Hope and David McCullagh be added to the Natwest Bank account mandate for Fringford Parish Council with any two to sign. Robert Damerell to be set up as an account administrator.
	3. **20 is Plenty proposal in the village**
		+ The Parish Council resolved to agree to implementing the 20mph in the village
		+ Cllr Ryder to draft an article for the Voice stating the Parish Council’s intent to apply for the 20 mph limit, including stating that the cost lies with the County Council.
		+ The Council also agreed to consult with the village and Village Hall to install an Amazon locker outside the Village Hall

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| Ref | Location | Proposal | CDC status | PC Comments |
| **22/02801/F** | **28 Wise Crescent, Fringford, Bicester, OX27 8EA** | **Removal of detached garage and rear extension; erection of two storey side extension** | Awaiting Decision | No objection |
| **22/02773/F** | **4 Manor Road, Fringford, Oxfordshire, OX27 8DH** | **First floor extension above existing lounge; extension to rear of existing garage to provide utility/workshop space with home-working office above and link to main house. New pedestrian access gate to front. PV panels to new south facing roof. New external boiler,****oil tank and rainwater harvesting tank** | Awaiting Decision | **The Parish Council noted a neighbour’s objections and we therefore request that the Planning Officer conducts a site visit with the concerned neighbour and undertakes due diligence in respect of the concerns raised regarding noise, loss of light and amenity impact** |
| [**22/01838/F**](https://planningregister.cherwell.gov.uk/Planning/Display/22/01838/F) | **Richmond House Rectory Lane Fringford Oxfordshire OX27 8DX** | **Demolition and replacement of existing conservatory, glazed corridor and side extension with a new side and rear extension. Including enlarged rear dormer extension, garage conversion and internal remodelling.** |  | No Objection |

* The Council agreed for the clerk to forward through the documentation for planning application to Cllrs rather than the link.
* The Council agreed to send a letter of complaint to Barry Wood as there has been another application which has not been communicated to the Parish Council.(Subsequently this application was received by the Clerk.)
* The Council resolved to agree to order the same Christmas Tree for outside the Villlage Hall as last year.
1. AOB
* Following the request from a villager, the Clerk to contact Royal Mail about the possibility of a post box which would be able to take larger parcel and A4 letters.

Items for next Agenda: All items for the next agenda to be submitted to the Clerk by 10th October 2022

1. **Date of next meeting** – The date of the next meeting is 17th October 2022 at 7.45pm.