**Final Draft**

**Minutes of the meeting of Fringford Parish Council,
held on Monday 20th June 2022 at 7.45pm.**

**Present:** Councillors: Ginny Hope, Phil Davids-Austin, Robert Gue, Hayley Ryder, Les Harris, David McCullagh

**Also present:** R. Damerell (Clerk) and 3 members of the public

1. **Apologies for absence** – No apologies received
2. **Requests for Dispensations and Declarations of interest, gifts and hospitality** – Cllr Ryder declared an interest in the trees discussed in item 7 b) Trees (in the Spinney).
3. **Public participation** –
	1. A resident raised a question about the letters regarding the bonfire at Wise Crescent, in that they had not received one. The Clerk offered to re-send the letter via email.
	2. Another raised a concern over the parking on the bend by the pub. It was agreed for a letter to be sent to the builder regarding parking vehicles on the bend. The Council agreed to send a letter to Oxfordshire County Council Highways highlighting the danger as well as recording it on Fix My Street. It was also suggested to highlight where the footpath is on the road by asking the council to put a white line down to mark the boundary between the road and the footpath outside the Butchers Arms
	3. A resident updated the views from residents on the trees at Church End stating that they do not want the trees to be removed, though would be open to a small reduction. These residents also specifically asked for it to be noted that they are not represented by those who wish for the trees to be removed.
4. **Updates from County & District Councillors –** No update has been received
5. **To approve the Minutes** **of the last Parish Council Meeting**. – Amendments to the minutes were made and then were approved as a true record of the meeting.
6. **Finance**
	1. **To receive the monthly bank reconciliation.**
* The Clerk to add in the budget to the finance spreadsheet for Cllrs to be able to check the spending against the forecast
* It was also agreed for quarterly checks by Cllr Davids-Austin to be undertaken to ensure good financial governance. This will include checking of the bank statements, a sample of invoices and cheque stubs.
* The Clerk also confirmed that the VAT had not be separated out on the financial spreadsheet and would be done in preparation for the next meeting.
	1. **To consider invoices for payment.**
		+ All invoices were reviewed, approved, and signed by the Parish Council.
1. **Parish Matters**
	1. **Update on Councillor Vacancy –** The Clerk advised that following notification from Cherwell’s Monitoring Officer, the vacancy can now be filled via co-option following the statutory notice period in which no applications had been received . It was also agreed for the clerk to find the previous notice for Councillor vacancies. The Council also resolved to make the notice as inclusive as possible. The vacancy notice is to be placed on the Parish Council Noticeboard and website and in The Voice. Other ways to circulate it could be by sending a link to the website via the village WhatsApp group and email group.
	2. **Trees including those by the Church, Spinney –** The clerk to contact Oxfordshire County Council to establish whether the trees are under the responsibility of the County or District Council Tree Officer Once established the clerk to stress that the concern is around one tree and that the Parish Council has been in contact with the landowner’s agent to flag this up.
		* **Crosslands – The Parish Council has been made aware the** a small tree has been planted on the verge land that is owned and maintained by the Parish Council. A resident has brought this to the attention of the Council asking if this is allowed. The Council resolved that should anyone want to plant anything on Parish Council land, the council would respectfully ask that prior agreement is sought.
		* **Dangerous trees near telegraph / power lines** - Cllr Davids-Austin also raised the point that if there are trees encroaching near power cables, these can be reported, and SSE Power Networks will assess and cut the trees back to a safe distance. To report this the Link to contact SSE is: [**https://www.ssen.co.uk/our-services/existing-electricity-supplies/tree-cutting/**](https://www.ssen.co.uk/our-services/existing-electricity-supplies/tree-cutting/)
	3. **HS2 Grant 1 – Road Across the Green**
		* Cllr Gue updated that Wayne Barker at HS2 who is dealing with the request is proving difficult to contact. Due to this it is now unlikely that the work will happen in the summer holidays, but the contractor did say that it would be possible if the grant was approved in time for the work to be done in October Half term. Cllr Gue to confirm that this is possible. Cllr McCullagh to contact EKFB to see if they can help speed up the process.
	4. **HS2 Grant application – old pond area, wall, etc**
		* Cllr McCullagh updated that detailed quotes have been requested and given. The only other request currently outstanding is an environmental statement for the pond. The deadline for being informed if the application has been successful is 8 July 2022.
	5. **Village Speed Limit –** Cllr Ryder to write a piece for the Voice to consult with the village on the Parish Council’s intention to apply for a 20mph for the whole village. This would also ask for comments from residents to include in the application.
	6. **Play Area outside the Pub –** The land where the play equipment and picnic tables are located is owned by Oxfordshire County Council Highways. Cherwell Enforcement Team are contacting Highways about the use of this land. The land with the Aunt Sally pitch is owned by Fringford Cricket Club and the Enforcement Team has confirmed that this allowed due to it being an extension of the sporting provision and no further action will be taken on this.
	7. The land by the bus stop where vehicles have been parking along is thought to be owned by Oxfordshire County Council Highways. It was discussed and the Parish Council resolved that if there are concerns over the parking this can be reported via Oxfordshire County Council Fix My Street, click on Highway issue and report the vehicle registrations, description and the issue of concern.
	8. **To consider the request from the Cricket Club for a donation for verge cutting**
		* The Parish Council discussed the request for the £400 contribution to the verge cutting. The Council felt the maintenance carried out is proportionate due the frequency and the contribution was approved.
	9. **Contribution to the Village Marquee**
		* The Parish Council approved the cost of £549.99 for the Fayre Marquee.
	10. **Update from the Chairs Training course**
		* Cllr Hope gave some feedback from the new Chairs training course. This was also open to new Chairs of local councils. . Other Councillors expressed an interest in attending training courses run by Oxfordshire Association of Local Councils. Cllr Hope agreed to email OALC and find out future dates. It was also agreed to ask to use the new village marquee and have a stall at the Autumn Fayre to engage with residents over what they would like to see or any ideas for the Parish Council moving forward. It was also suggested bringing back a new villagers meet & greet evening to introduce the Parish Council.
2. **Planning Applications/Decisions**

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| Ref | Location | Proposal | CDC status | PC Comments |
| [22/01340/OUT](https://planningregister.cherwell.gov.uk/Planning/Display/22/01340/OUT) | Os Parcel 6124 East Of Baynards Green Farm Street To Horwell Farm Baynards Green | Application for outline planning permission (all matters reserved except means of access (not internal roads) from b4100) for the erection of buildings comprising logistics (use class b8) and ancillary offices (use class e(g)(i)) floorspace; energy centre, hgv parking, construction of new site access from the b4100; creation of internal roads and access routes; hard and soft landscaping; the construction of parking and servicing areas; substations and other associated infrastructure. | Under Consultation | Object – 1. The proposed large scale logistics site is on green-belt land which should be resisted. The number and scale of similar developments is negatively swamping rural North Oxfordshire at a rapid rate with an over-bearing, dominant impact on the visual, natural landscape and environment. The amount of such logistical development in the area of Cherwell District Council appears to be disproportionate to other areas.2. There will be a significant negative impact on biodiversity and wildlife of the area which is rural in character made up of agricultural fields, currently supporting wildlife. The huge scale of this proposed development will bring additional noise, sound and light pollution to the area.3. There will be a negative impact on highway safety and traffic. The proximity of the proposed development will negatively impact the existing traffic flow issues and delays at Baynards Green roundabout which already struggles with the volume of vehicles and has already seen an increase in lorries and larger vehicles. Junction 10 of the M40 will negatively be impacted as traffic already backs up in both directions on the motorway which is dangerous. The current exit slip road is only one lane and relatively short in length. |

* Cllr Ryder raised a question over the HS2 notices stating the Right of Way to carry out surveys on the land.
1. **Correspondence Received** – to note correspondence received not otherwise on the agenda where decisions are not required:
	* + **Dog Fouling**

Several residents have raised concerns about dog fouling. Cllr Hope contacted the Cherwell Dog Warden to see what action can be taken. The current legislation states that if you allow a dog in your charge to foul any area to which the public has access you are committing an offence. The penalty for not clearing up dog fouling can be up to £1000 if the case is dealt with by the magistrates’ courts, or £100 if the owner is given a fixed penalty notice.

The Parish Council provides bins for the use of dog owners. Cherwell are responsible for monitoring dog fouling, the issue of fixed penalty notices and for initiating court proceedings against offenders.

Residents can anonymously report dog fouling via the Cherwell website link;

<https://www.cherwell.gov.uk/info/193/dogs/394/dog-fouling>

The dog warden will investigate any fouling allegations within the district and aims to respond to the complainant within two working days. The Parish Council has the option to request the dog warden carries out monitoring if the situation worsened. The Parish Council agreed to monitor the situation for the time being.

* **Parking on The Green form**

Approved for 25 June for a wedding.

1. Items for next Agenda: All items for the next agenda to be submitted to the Clerk by 11th July 2022
2. **Date of next meeting** – The date of the next meeting is 18th July 2022 at 7.45pm.