**Minutes of the meeting of Fringford Parish Council,
held on Monday 16th May 2022 at 7.45pm.**

**Present:** Councillors: John Fargin, Phil Davids-Austin, Robert Gue, Hayley Ryder, Les Harris, Ginny Hope

**Also present:** R. Damerell (Clerk) and 1 member of the public

1. **Appointment of Chair –** Cllr Hope was appointed as Chair after being nominated by Cllr McCullagh and seconded by Cllr Fargin and unanimously agreed by the Council

Cllr Fargin announced his retirement from the Parish Council following the meeting. The Parish Council expressed it deepest and sincerest thanks to outgoing Chair John Fargin following his retirement after 11 years of service to the Parish Council. His calm and measured approach has helped the Council through many projects including the superfast broadband, trees, Village Hall and many more. He will be sorely missed from the Council.

1. **Appointment of Vice Chair –** Cllr McCullagh was appointed as Vice-Chair after being nominated by Cllr Harris and seconded by Cllr Fargin and unanimously agreed by the Council
2. **Appointment of Councillor for Internal Financial control –** Cllr Spence was appointed as Cllr for Financial Control after being nominated by Cllr Gue and seconded by Cllr Fargin and unanimously agreed by the Council.
3. **Appointment of Village Hall Representative –** Cllr Gue was appointed as the Village Hall representative after being nominated by Cllr Hope and seconded by Cllr Fargin and unanimously agreed by the Council.
4. **Appointment of Staffing Committee –** Cllrs Hope and Ryder were appointed to the Staffing Committee
5. **Apologies for absence** – No apologies received
6. **Requests for Dispensations and Declarations of interest, gifts and hospitality** – No Interests were Declared.
7. **Public participation** –
	1. No questions raised
8. **Updates from County & District Councillors –** No update has been received
9. **To approve the Minutes** **of the last Parish Council Meeting**. – The Minutes of the last meeting were approved as a true record of the meeting.
10. **Finance**
	1. The Council approved the annual accounts including receipts & payments account and bank reconciliation for year ended 31st March 2022
	2. The Council signed the Certificate of Exemption from the limited review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015
	3. The Council approved and signed the Annual Governance Statement 2021/22
	4. The Council approved and signed the Accounting Statements in the Annual Governance and Accountability Return 2021/22
	5. To receive the monthly bank reconciliation.
	6. consider invoices for payment.
11. **Parish Matters**
	1. **Trees by the Church, Spinney & Fallen Diocese tree at Bancroft**
		1. **Church & Spinney –** The Clerk to continue to chase the Land Agent to stress that the Parish Council would like to meet before any work occurs.
		2. **Diocese Tree at Bancroft** – Cllr Fargin updated that the Diocese had accepted ownership of the tree and this is now being removed.
	2. **Motorbike riding on the Green –** The Council accepted that nothing further has occurred, and this can be removed from the Agenda.
	3. **HS2 Grant 1 – Road Across the Green – Next Steps –** Cllr Gue updated that Oxfordshire County Council have invoiced HS2 and are waiting for feedback from them before being able to look into further details on contractors etc. Until the information has been received from Oxfordshire County Council it is difficult to be able to share with the Parish exactly what the plan will look like. Cllr Fargin shared with the meeting the Parish Council’s plans, which may be subject to change following the information from Oxfordshire County Council.
		1. A resident asked if a polite note could be communicated to the school to ask staff to park more considerately, firstly to encourage as many as possible in the school car park to limit the overflow into the Village Hall Car Park
	4. **HS2 Grant application – Ex pond area, wall, etc**
		1. Cllr McCullagh updated that the application had been submitted and are currently waiting to hear whether this has been successful.
		2. A resident asked if the application was unsuccessful then what options are available. Cllr McCullagh confirmed that other grant sources would be sought.
	5. **Platinum Jubilee events –** Cllr McCullagh updated the meeting on what events are being organised in the village for the jubilee.
	6. **Village Speed Limit –** Cllr Hope confirmed that the working group has sourced information and will share at the next Parish Council Meeting.
	7. **Wise Crescent –** The Parish Council resolved to contact the owner of the vehicles parked on the land behind the Bus Shelter to ask them not to park on this area. The clerk to contact Oxfordshire County Council to establish the rules over commercial vehicles being parked on Council owned land.
	8. **Bonfires in the village –** A resident raised a concern over bonfires in Wise Crescent. It was agreed for the Parish Council to send out a letter to all residences on Wise Crescent asking residents not to carry out bonfires.
	9. **Play Area outside the Pub –** The Parish Council acknowledged that this issue was brought to their attention by the Enforcement Team at Cherwell District Council who asked for any information regarding this temporary play Area. This matter is now being taken forward by the Enforcement Team whose authority has superseded that of the Parish Council. The Parish Council therefore has no further action to take.
12. **Planning Applications/Decisions**

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| Ref | Location | Proposal | CDC status | PC Comments |
| 22/00998/F | Land North East Of Fringford Study Centre Adjoining Rectory Lane Fringford | Erection of a 4 bedroom detached dwelling with garage and access | Under Review | Object – The Parish Council resolved to object to the application. It was also re-iterated for the application to be called in to committee by CDC Cllr Barry Wood |

1. **Correspondence Received** – to note correspondence received not otherwise on the agenda where decisions are not required :
* Council Fargin raised a request from the Autumn Fair Group for funds to purchase a gazebo. The Council resolved to approve the request.
1. Items for next Agenda: All items for the next agenda to be submitted to the Clerk by 13th June 2022
2. **Date of next meeting** – to confirm the date of the next meeting as 20th June 2022 at 7.45pm.

**Part 2**

 Confidential business:  To consider and resolve whether to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.

* + - 1. **Discussion regarding the need to agree future Councillor roles ahead of confirmation at the AGM on May 16th**