

**Notes of an informal virtual meeting of Fringford Parish Council,
held on Monday 18th May 2020 at t 7.45pm.**

Present: Councillors, John Fargin, Adrian Thwaites, John Reader, David McCullagh, Jan Maciejewski, Les Harris and Hayley Ryder.

1. Apologies: None

2. Election of Chairman and appointment of Vice Chairman:

It was agreed unanimously by all Councillors at the meeting that John Fargin should be elected Chair of the Parish council for the year 2020/2021 and Les Harris was appointed Vice Chair.

3. Councillor roles

The following roles were allocated:

David McCullough

Main contact with Cricket Club

Maintenance of village land

Member of HR Committee

Minutes review committee

Jan Maciejewski

Councillor responsible for internal Financial control

John Reader

Police liaison and member of police closed Facebook group

Adrian Thwaites

Member of HR Committee

Communication – Facebook, website

Contact with OCC and CDC

Member of Minutes Review Committee

Les Harris and Hayley Ryder

As required

John Fargin

Minutes Review Committee

VH Committee representative

Website/Communication

4. Succession Planning

The Council agreed to carry out an advertising campaign in the village explaining the work of the Parish Council, and to create a list of interested potential candidates.

5. Accounts

The Clerk was asked to clarify items included in account headings.

6. Planning process

The Council agreed to publish a statement of how the it inputs into the planning process. It also agreed to change its current process in the light of the need to maintain social distance. It agreed the procedure attached to these notes and also agreed that individual councillors

would approach neighbours closest to them, the remainder of the village would be split into zones, each of which would be the responsibility of 1 Councillor. For developments on the boundaries of the village Councillors would be nominated on a rotational basis.

7. Meetings

The Parish Council will not hold an Annual Parish Meeting or an Annual Meeting of the Parish Council in 2020, but would start formal virtual meetings from 15th June.

8. Parish Matters

- 9. Resilience grant** – the meeting agreed to submit an application for support towards costs incurred managing the current epidemic.
- a. **Second defibrillator** – the meeting agreed not to purchase a second defibrillator at this time.
- b. **VE 75 Celebrations** – despite the current circumstances, house decoration etc had brightened up the village. A celebration of the event will be held when it is legally permissible to do so.
- c. **Village Hall Carpark** – there was concern that, should some children at the Primary School return to school after June 1st, parents will be parking in the Village Hall Car park. While the Village Hall is currently closed, this could cause problems for the Management Committee when it reopens. It was agreed that there should be a sign on the Car park confirming that the land was private property
- d. **Village Playground** – It was agreed that this should have a notice erected confirming it was closed, and the gate should be physically locked.
- e. **WhatsApp/next door groups** – the Chair will look into whether the Parish Council should take part in these groups, or set up something similar to aid communication in the village.

10. Any other business

Cllr Ryder agreed to arrange for the Village risk Assessment to be put into the risk assessment format and risks calculated accordingly.

11. Thanks

The meeting recorded it thanks to all residents working to support people self isolating/ in lockdown or isolating with symptoms of COVID 19

12. Date of next meeting

15th June 2020 at 7.45pm.