**Minutes of a virtual meeting of Fringford Parish Council,   
held on Monday 21st December 2020 at 7.45pm.**

**Present:** Councillors John Fargin, Adrian Thwaites, John Reader, David McCullagh, Les Harris, Jan Maciejewski and Hayley Ryder.

**Apologies:** Cllr Ian Corkin (OCC and CDC)

**Also present:** Cllr Barry Wood (CDC).

1. **Requests for Dispensations and Declarations of Interest**

There were no requests for dispensations or declarations of interest.

1. **Minutes of the Parish Council Meeting held on 16th November 2020.**

It was **RESOLVED** that the minutes be accepted as a true record of the meeting.

1. **Finance**
   1. To receive the monthly financial report – which is attached to these Minutes.
   2. To consider invoices for payment itemised on the payment schedule: -

| **Cheque no:** | **Payee and reason** | **Budget** | **Minute Ref** | **Amount** |
| --- | --- | --- | --- | --- |
| 400487 | D McCullagh | Tree lights |  | £361.45 |
| 400488 | Green Scythe Ltd | Grass Cutting |  | £205.80 |
| 400489 | Mrs A Davies | Salary and secure memory stick |  | £183.31 |
| 400490 | HMRC | Cl tax |  | £45.80 |
| 400491 | R White | Ground clearance |  | £600.00 |

1. **Councillor’s report**

Cllr Wood looked back on 2020 as a “dreadful year” with the probability of increased costs of the pandemic and lower income (e.g., car parks and business rates) and increased work for the District Council as they channel government grants, and greater financial hardship for families in the district. CDC is currently consulting on the level of its council tax rise, with a statutory duty to put forward a balanced budget and being unwilling to use its capital reserves. With increases in the number of COVID 19 cases both in Oxford city and CDC areas, he thought it was only a matter of time before Oxford is moved up from its current tier 2 position.

The Parish Council explained their concerns about the Butcher’s Arms car park development – and in particular the fact that the current works made the whole site look a mess, and Cllr Wood agreed to investigate the position.

Finally, he thanked councillors for their hard work through a difficult year.

1. **Parish Matters** – to discuss where necessary
   1. **Village Groups**:
   2. **Village Hall**

The Village Hall is currently closed for Christmas. There have been 4 regular hirers operating under strict Covid secure guidelines including the pre-school group.

* 1. **COVID 19**

Numbers in Oxford city and CDC have been increasing, although the Parish Council are not aware of any incidence of the virus in Fringford itself. After discussion the council agreed not to put up more signs reminding people about the need for social distancing as current Government advertising has been widespread.

* 1. **Village Green**

Further quotes for the work required to increase parking provision adjacent to the Village Green are expected in January 2021, following receipt of which an application for financial support will be made to HS2.

* 1. **Hedge by the Play School**

The trees have been pruned, and some clearance has now taken place.

* 1. **Butcher’s Arms Car Park Development**

It was agreed that the Parish Council would request an update from CDC planning on the current situation, and would also chase up the issues already raised with Planning Enforcement.

* 1. C**lerk Recruitment**

Following a recruitment process designed to attract a fully experienced Parish Clerk the council agreed to offer the position of Clerk to the Parish Council to the most experienced applicant to take effect from 11th January 2021.

* 1. **Community Emergency Plan**

The council agreed to start the process of developing its own Emergency Plan following on from the risk assessment work already undertaken.

1. **Planning Applications/Decisions**

None

1. **TVPA Rural Resilience Group**

The next meeting is to be confirmed. The group also has an active Facebook page.

1. **Correspondence Received** – to note Correspondence received not otherwise on the agenda where decisions are not required.

COVID update

Weekly Planning application list for Cherwell area from CDC

1. **Items for information or next Agenda only**

The council agreed to leave the lights on the chestnut trees during the non – Christmas period, and expressed its thanks to the resident who had funded a contribution towards their cost. There has been a complaint about ongoing car repairs in Wise Crescent.

1. **Agenda Items** –

Long Term Security of Cricket Ground, succession planning

Other agenda items for the next meeting should be submitted as soon as possible.

1. **Date of next meeting**

18th January 2021.

1. **The meeting closed at 8.45 pm**

**Fringford Parish Council**

**Monthly Financial Report**

Parish Council Meeting

21 December 2020

Payments processed since last meeting

£2,295.29

16-Nov-20

information Commissioner

400475

£40.00

16-Nov-20

fringford Pcc

400476

£295.00

16-Nov-20

Infoserve

400477

£303.60

16-Nov-20

FVHC

400478

£112.35

16-Nov-20

cancelled

400479

16-Nov-20

cancelled

400480

16-Nov-20

CDC

400481

£549.12

16-Nov-20

R Wise

400482

£168.00

16-Nov-20

Tree Solutions

400483

£300.00

16-Nov-20

Mrs A Davies

400484

£234.82

16-Nov-20

HMRC

400485

£52.40

16-Nov-20

R Howson

400486

£240.00

Receipts processed since previous report

£507.50

15-Dec-20

FVH

£250.00

08-Dec-20

L Harris

£200.00

08-Dec-20

donation

£50.00

08-Dec-20

donation

£7.50

Bank Reconciliation

Statement dated

21 December 2020

Savings Account

£16,227.96

Current account

£27,018.07

Items not yet cleared:

Receipts

None

Payments

0

£0.00

cancelled

£0.00

cancelled

£0.00

C White

£64.66

cancelled

£0.00

cancelled

£0.00

information Commissioner

£40.00

cancelled

£0.00

+ 2 more

£240.00

Net Total

£43,141.37