**Minutes of the Meeting of a virtual meeting of Fringford Parish Council,
held on Monday 17th August 2020 at 7.45pm.**

**Present:** Councillors John Fargin, Adrian Thwaites, John Reader, David McCullagh, Les Harris and Hayley Ryder.

1. **Apologies**

Cllr Jan Maciejewski

Cllrs Barry Wood (CDC) and Ian Corkin (CDC and OCC).

1. Also present: 5 members of the public.
2. **Requests for Dispensations and Declarations of Interest**

There were no requests for dispensations or declarations of interest.

1. **Minutes of the Parish Council Meeting held on 20th July 2020.**

It was **RESOLVED** that the minutes be accepted as a true record of the meeting.

1. **Public Participation**
2. Members of the public attended the meeting to raise concerns over a proposed development of a detached 4 bedroomed house on the corner of Rectory Lane and Farriers Close. The land is currently subject to conditions requiring it to remain amenity land, and the current owners, Shanly Homes wish to override that provision. The Chairman explained that the Parish Council’s role is that of consultee in the application, and it has no power to grant or refuse permission, enforce conditions, or require the plot to be adequately maintained.
3. One member of the public attended to raise concerns about the trees in Church End, which are blocking light, leaves from which are blocking road drains and making the roadway slippery, and which could cause damage to property if they were blown over. The Council explained that they had no powers to carry out substantial work on land that was not in their control or ownership. However, they did agree to ask for a report on the condition of the trees, which could then be sent to OCC and CDC with a request for advice.
4. **Finance**
	1. To receive the monthly financial report – which is attached to these Minutes and shown as “Appendix A”.
	2. To consider invoices for payment itemised on the payment schedule: -

| **Cheque no:** | **Payee and reason** | **Budget** | **Minute Ref** | **Amount** |
| --- | --- | --- | --- | --- |
| 400455 | A resident | Resilience expenses |  | £152.41 |
| 400456 | Mrs A Davies | Clerk Salary + stamps |  | £198.89 |
| 400457 | HMRC | Cl tax |  | £44.60 |
| 400458 | Richard Wise | Verges |  | £336.00 |
| 400459 | Navitas | Web maintenance |  | £71.99 |
| 400460 | A Lambourne | Internal audit |  | £34.85 |
| 400461 | Greenscythe ltd | Grass cutting |  | £411.60 |
| 400462 | A resident | Resilience expenses |  | £64.66 |

Total £1315.00

1. **Parish Matters** – to discuss where necessary
	1. **Village Groups**:
	2. **Village Hall**

Village Hall Committee has, having researched and considered extensive government guidance, agreed that 3 hirers should return to the hall in September 2020, and the number of hirers may be extended in October. This has been agreed following a risk assessment by the committee, supplementary terms and conditions being added to the hiring contract and by the developmentof of a hirers’ Risk and Mitigation Checklist.

A good deal of practical work is required to ensure the hall is Covid secure. An action plan is being finalised. Any support in completing this work would be greatly appreciated.

* 1. **COVID 19**

It was reported that, allegedly, there have been some isolated cases of coronavirus in the village.

The Parish Council agreed that reminder signs requesting social distancing should be erected around the village.

The Clerk was asked to contact the school and request details of their management of the return to school, and to remind parents that the playground was out of use.

To reinforce this message Cllr McCullagh agreed to remove some items of play equipment.

Prescription collections have now finished. Cllr Harris suggested that those who were having difficulty in collecting their prescriptions could use the online app Pharmacy2u whom he had found very effective.

Due to the pandemic the OCC COMET bus is not currently operating.

* 1. **Village Green** – parking bays - to receive an update

Costs are awaited, as is permission from the landowner to carry out the work. If these are forthcoming an application will be made to HS2 for financial support.

* 1. **Hedge by the** playschool

The hedge on the corner by the playschool needs to be cut back further, but initial attempts have shown up the poor state of the wall behind. The Parish Council considered several further options, including cutting the hedge back to the fence and carrying out maintenance work on the wall. The Council agreed that they would investigate funding availability to support a project to further cut back the hedge, repair the wall and tidy the ground around it. It was also agreed to tidy up the area by the bus shelter and obtain a quote of the cost of the works.

1. **Planning Applications/Decisions**

**Butcher’s Arms development**

Following continued pressure from the Parish Council it is understood that CDC will now ask for a commitment to complete the work to the car park and the creation of effective vision splays on the corner before any other development on site takes place. The Council has made contact with CDC Planning Enforcement, and has also been in correspondence with the developer’s planning agent.

|  |  |  |
| --- | --- | --- |
| [**20/01891/F**](https://planningregister.cherwell.gov.uk/Planning/Display/20/01891/F) | Land North East of Fringford Study Centre Adjoining Rectory Lane Fringford OX27 8DD | Erection of a 4 bedroom detached dwelling with garage and access |

Following consultation with neighbours the Council agreed to object to the application, and publish its full objection on the village website. The Clerk was asked to request that, should the CDC Planning Officer be minded to approve the application, it should be requested that the application be considered by the full Planning Committee.

1. **TVPA Rural Resilience Group**

The next meeting is to be confirmed. The group also has an active Facebook page.

1. **Correspondence Received** – to note correspondence received not otherwise on the agenda where decisions are not required.
	1. An email concerning a tree in the Churchyard should be redirected to the Vicar.
	2. The Clerk was asked to chase the occupier of Sunnyside Cottage for its hedge to be cut back away from the footway.
2. **Items for information or next Agenda only**

Village Green parking

Wall and hedge by playschool

Succession Planning

1. **Agenda Items** –Agenda items for the next meeting should be submitted as soon as possible.
2. **Date of next meeting**

21st September 2020.

1. **The meeting closed at 10 pm**

