**Draft Minutes of the Meeting of Fringford Parish Council,
held on Monday 16th March at Fringford Village Hall at 7.45pm.**

**Present:** Councillors, John Fargin (voted Chairman for the meeting) Adrian Thwaites, John Reader, David McCullagh and Hayley Ryder.

1. **Apologies**

Cllrs Jan Maciejewski and Les Harris; Cllrs Barry Wood (CDC) and Ian Corkin (CDC and OCC).

1. **Requests for Dispensations and Declarations of Interest**

There were no requests for dispensations or declarations of interest.

1. **Minutes of the Parish Council Meeting held on 17TH February 2020.**

It was **RESOLVED** that the minutes be accepted as a true record of the meeting.

1. **Public Participation**

Following the earlier meeting of village groups to discuss the response to the Covid 19 pandemic, six of the attendees joined this public session and the following areas were raised.

1. It was suggested a new group be formed and provided with protective equipment to enable them to visit the sick and vulnerable. It was agreed that any such initiative would need to be guided/coordinated NHS/ OCC Resilience Committee to ensure safety of both support volunteers and residents. It was agreed that any new volunteers be encouraged to join the existing Fringford Friends/Church initiative which was well under way in identifying the vulnerable and planning a response. The Parish Council expressed its gratitude to the group and offered to provide any financial or other support required.
2. The use of the Village Hall was suggested as a food distribution hub. It was agreed that this was not appropriate at this stage for a number or reasons including health and safety and also as the Fringford Friends/Church group had plans in place to get shopping for those who need it. This would be reviewed as matters develop.
3. It was agreed that the fringford.info website and the PC Facebook page be used to disseminate information.
4. It was noted that the Butchers Arms was planning to provide takeaway food to villagers.
5. The Village Hall Committee explained that they were planning to close the hall due to the Covid 19 pandemic. The PC agreed and recommended it be closed immediately.
6. **Update on progress from the Minutes**

The acting Clerk confirmed that the Parish Council’s Standing orders included emergency powers, so that the Parish could continue to operate even if Parish Council meetings were not able to proceed. It was also suggested that the Parish Council had the power under Section 137 of the Local Government Act 1972 to spend money in the interests of its residents.

1. **Report from District and County Councillors**

Cllr Corkin’s report has been distributed to Parish Councillors.

**To receive a report from Cllr Wood (CDC) regarding any newly registered sites within the village**

None

1. **Cricket Ground**

The Clerk has taken advice from OALC, which has been circulated. The Council discussed options for ongoing security of the green space.

FCC had sought support from the Parish Council on acquiring a grant for a mower. It was agreed that this could be considered as part of the discussions to secure a form of security against the possibility of the cricket ground being sold for development.

It was agreed that Cllr McCullagh should become an active member of the Club and would attend the next Annual General Meeting.

1. **Finance**
	1. **To receive the monthly financial report – which is attached to these Minutes and shown as “Appendix A”**
	2. **To consider invoices for payment itemised on the payment schedule**

| **Cheque no:** | **Payee and reason** | **Budget** | **Minute Ref** | **Amount** |
| --- | --- | --- | --- | --- |
| 400433 | OALC | subscription |  | £140.42 |
| 400434 | OPFA | subscription |  | £42.00 |
| 400435 | Anne Davies Clerk salary | salaries | Cl salary | £191.39 |
| 400436 | HMRC | salaries | Cl ts and cs | £44.80 |
|  |  |  |  |  |
|  |  |  |  |  |

 Total: £418.61

The Parish Council will need to agree its Annual Governance and Accounts Report at its next meeting.

1. **Parish Matters** – to discuss where necessary
	1. **Village Groups** – to receive an update from any of the Village Groups.

 Further information is awaited about the VE 75 Celebration in the light of the current pandemic.

* 1. The 2020 Beer festival is likely to be cancelled.
	2. **Village Green** – to receive an update

The Parish Council is planning to make a grant application to HS2 to enable it to develop an extension of the Grasscrete toward Hall Farm and on the road across the Green. A formal lease of this land will be required.

The Parish Council agreed the quote from Richard Wise to cut the outlying village grass areas at a cost of £140 + VAT per cut.

* 1. **Potholes and gullies**

This still requires action from OCC and the Clerk was asked to raise the matter again.

* 1. **Litter-pick**

The Council noted that this had now been arranged for 5th April – but it may be cancelled in view of the national situation.

* 1. **Risk Assessment**

Cllr Ryder would review progress with Robin Ryder and report back to the next Council Meeting. The Risk Assessment will then be circulated to Councillors.

1. **Car park**

The Clerk was asked to write to the governors of Fringford Primary School to reopen discussions about the provision of further parking space adjacent to the Village Hall car park.

1. **Planning Applications/Decisions**

To consider all recent Applications received from Cherwell District Council detailed below or on the District Council website up to the date of the meeting.

None.

1. **TVPA Rural Resilience Group**

The next meeting is to be confirmed. The group also has an active Facebook page.

1. **Correspondence Received** – to note correspondence received not otherwise on the agenda where decisions are not required.

The Councillors noted the correspondence received, most of which had been circulated by email, and discussed where necessary.

* 1. **OALC update**
	2. **OCC update**
1. **Items for information or next Agenda only**

None

1. **Agenda Items** –Agenda items for the next meeting should be submitted as soon as possible.
2. **Date of next meeting**

The Council **RESOLVED** to review the next meeting in the light of the current pandemic.

The meeting closed at 9.00pm

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