**Minutes of the Meeting of Fringford Parish Council,   
held on Monday 18th November 2019, in the Chinnery Room of Fringford Village Hall at 7.45pm.**

**Present:** Councillors Jan Maciejewski, John Fargin, Les Harris, , Adrian Thwaites,

**In attendance:** Hayley Ryder.

1 member of the public.

**Apologies:** Cllrs Mick Cowland, John Reader, Cllrs Barry Wood (CDC) and Ian Corkin (CDC and OCC).

1. **Apologies**

**As above.**

1. **Requests for Dispensations and Declarations of Interest**

There were no requests for dispensations or declarations of interest.

1. **Public Participation**

1 member of the public attended, mainly to express concerns about the recent flash flooding in the Village. He was particularly concerned that insurance companies appeared to be refusing to pay out on flooding claims.

It was agreed that members of the Parish Council would survey affected members of the public, and would devise an information pack explaining options to residents.

The Clerk was asked to suggest to OCC that the County Council should defray any expenditure incurred by the Parish in keeping gullies etc clear.

Councillors are currently looking at village resilience risks, and flooding will be one of them.

1. **Co-option of councillor**

The Parish Council agreed unanimously to co-opt Hayley Ryder onto the Parish Council.

1. **Minutes of the Parish Council Meeting held on 14th October 2019.**

It was **RESOLVED** that the minutes be accepted as a true record of the meeting.

1. **Update on progress from the Minutes**

The Parish Council were most disappointed that there was no attendance from the Cricket Club to update the Council on its proposals for it land holding.

1. **Report from District and County Councillors**

Cllr Corkin has circulated a written report about his OCC activities.

**To receive a report from Cllr Wood (CDC) regarding any newly registered sites within the village**

No further news.

1. **Finance**
   1. **To receive the monthly financial report – which is attached to these Minutes and shown as “Appendix A”**
   2. **To consider invoices for payment itemised on the payment schedule**

| **Cheque no:** | **Payee and reason** | **Budget** | **Minute Ref** | **Amount** |
| --- | --- | --- | --- | --- |
| 400413 | Moore East Midlands | audit |  | 360.00 |
| 400414 | Green Scythe | maintenance |  | 363.60 |
| 400415 |  | software |  | 211.40 |
| 400416 | Anne Davies Clerk salary | salaries | Cl salary | 191.39 |
| 400417 | HMRC | salaries | Cl ts and cs | £44.80 |
| 400418 | Information Commissioner | memberships |  | £40.00 |

1. **Parish Matters** – to discuss where necessary
   1. **Village Groups** – to receive an update from any of the Village Groups
      1. **Village hall.**

The Village Hall Committee has recently trialled a hall booking system called Hallmaster, which they found very satisfactory. The Parish Council agreed to support the Village Hall by paying the annual licence fee for the software.

* + 1. The History group will be meeting in December. Parish Documents are still being scanned.
  1. **Village Green** – to receive an update

Ongoing, but, due to the recent rain, the ground is still saturated. The Clerk was asked to request that the school draws parent’s attention to the parking arrangements and reminds them that they should not park on the Village green.

* 1. **Potholes**

The Chairman and Cllr Corkin have walked around the village looking at problem areas, many of which have been marked up for repair, and some potholes by the Butcher’s Arms have been repaired. There was concern that potholes at the entrance to the Village Hall had not been marked for repair.. Drainage issues were also discussed. In view of the lack of resources at OCC the Parish Council considered making their own arrangements for gully clearance with a local contractor.

* 1. **Playground**

Gates have now been repaired, but springs still need to be replaced.

* 1. **Resilience**

Cllr Fargin has carried out an initial risk assessment, which has suggested that the main risks affecting the village are a prolonged power cut, flooding and a serious fire that would block road access. It was agreed that an expert would talk through risk assessment at a later Parish Council meeting.

* 1. **Christmas Tree**

Volunteers will assist in the erection of the Christmas tree at 9.30am on 1st December.

* 1. **Water Tower**

The Clerk was asked to approach Thames and Anglian Water to try to ascertain ownership of the land around the Tower.

1. **Planning Applications/Decisions**
   1. **To consider all recent Applications received from Cherwell District Council detailed below or on the District Council website up to the date of the meeting**

**None**

**Decisions**

|  |  |  |
| --- | --- | --- |
| [**19/01728/F**](https://planningregister.cherwell.gov.uk/Planning/Display/19/01728/F) | Glebe Leisure Glebe Leisure Caravan Park Glebe Court Street Heading North West To Stoke Lyne From A4421 Fringford OX27 8RJ | Change of use of a part of a field to a storage area for caravans with hardstanding, security fencing and new hedgerow along the north side |

Granted

|  |  |  |
| --- | --- | --- |
|  |  |  |

1. **TVPA Rural Resilience Group**

The next meeting is 22nd January 2020 in Ardley Village Hall.

1. **Correspondence Received** – to note correspondence received not otherwise on the agenda where decisions are not required

The Councillors noted the correspondence received, most of which had been circulated by email, and discussed where necessary.

* 1. **OALC update**
  2. **OCC update**

1. **Items for information or next Agenda only**

It was reported that the fence by Fringford cottage is now leaning into the path and appears to be unstable.

1. **Agenda Items** was suggested –Agenda items for the next meeting should be submitted by 7th December 2019
2. **Date of next meeting**

The Council **RESOLVED** to agree the date of Monday 16th December 2019 at 7.45pm.

The meeting closed at 9.00pm

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