**Minutes of a Meeting of Fringford Parish Council, held on
Monday 18th June 2018, in the Chinnery Room of Fringford Village Hall at 7.45 pm**

**Present:** Cllrs Adrian Thwaites (Chairman), John Fargin, Jan Maciejewski, Les Harris, John Reader, Mick Cowland and David McCullagh.

**In attendance:**

**Apologies:** Cllr Ian Corkin (CDC and OCC) Cllr Barry Wood (CDC)

**Also in Attendance** : 7 members of the public

1. **Apologies**

 Noted as above.

1. **Requests for Dispensations and Declarations of Interest, gifts and hospitality**

 There were no requests for dispensations or declarations of pecuniary interest.

1. **Update on Parking discussions**

Prior to the discussion a plan of the extent of the OCC/Diocese land holding at the school was circulated for Councillors’ information. Cllr McCullagh reported his discussions with the Head Teacher of Fringford Primary school, which had been very positive. The school would be happy to work with the Parish Council to create extra village parking, and was also looking to encourage its parents to park considerately. He had included a paragraph about the issue in the recent newsletter to parents, and was also proposing that information about parking would be included in the pack given to new parents, both at primary school and pre school level. The school has now started a Breakfast club and an After School Club, both of which may reduce pressure on parking at peak drop off times.

The Clerk was asked to write to the Head Teacher thanking him for his support, and asking him if he requires any help from the Parish Council drafting the note to new parents about parking in the Village.

A member of the public asked if a new car park proposal was proceeding?

The Parish Council confirmed that this is an aspiration, particularly with the availability of work in kind support from contractors working on HS2. However it looks as though the Diocese will need to be involved and, if a new access to the proposed car park is needed, it would also be necessary to enter into discussions with that land owner.

**Fringford Cottage**

The Clerk reported that CDC had notified the Parish Council that the Planning Committee’s refusal of the application for development of up to 10 properties at Fringford Cottage had been appealed. The Parish Council agreed to submit an object to the proposals to the Planning Inspectorate, once the Applicant’s grounds of appeal are clear. Subject to the time limits for the appeal, this will be discussed at the Parish Council meeting in July, when members of the public will be invited to attend. Prior to the meeting the Clerk will update and circulate the Parish Council’s response.

**Fringford Cricket Club**

It was reported to the meeting that Fringford Cricket Club had withdrawn from the Oxford Cricket Association league, as they were finding it difficult to field a team of competitive players. The Cricket Club will continue, but its form might change.

It was agreed that the Club would make regular updates to the Parish Council.

1. **Reports from District and County Councillors and Police**

None , although the Parish Council has been advised by Cllr Corkin that a decision on the corridor for the Oxford to Cambridge Expressway is expected before the end of July.

1. **To receive a report from Cllr Wood (CDC) regarding any newly registered sites within the village.**

None.

1. **Minutes of the Parish Council Meeting held on 21st May 2018.**

It was **RESOLVED** that the minutes be accepted as a true record of the meeting.

1. **Update on progress from the Minutes**.

The Clerk reported that she had had email discussions about the trees at Church End, but in the absence of a land owner it would be difficult for the Parish Council to take any further action.

1. **Finance**
	1. **To receive the monthly financial report – which is attached to these Minutes and shown as “Appendix A”**
	2. **To consider invoices for payment itemised on the payment schedule**

The Council **RESOLVED** to approve the following invoices for payment:

| **Cheque no:** | **Payee and reason** | **Budget** | **Minute Ref** | **Amount** |
| --- | --- | --- | --- | --- |
| **For confirmation** |  |  |  |  |
| 400248 | CJM Fencing | playground | 10 (iv) 19/3/18 | £420.00 |
| **For payment** |  |  |  |  |
| 400249 | Anne Davies Clerk salary | salaries | Cl salary | £185.18 |
| 400250 | HMRC | Clerk Tax | Cl ts and cs | £43.20 |
| 400301 | GP and MP Allen | Verge trimming | 21/5/18 | £288.00 |

The Parish Council noted the Internal Audit report from Arrow Accounting which had concluded that “Overall, the Council has sound arrangements in place to satisfy itself that its systems of internal financial control are both adequate and effective. There are approval and authorisation controls and there is a clear audit and management trail for financial transactions” and resolved to accept the same. The Council noted that the only recommendation in the report was that a summary should be compiled and attached to the Financial Statements detailing the Earmarked Reserves, and this was also agreed.

The Parish Council agreed the Financial exemption certificate ( as the Parish Council’s Annual Income and Expenditure for the year 2017/18 was below £25,000) and authorised the Chairman to sign the same.

The Council also agreed the Accounting Statement for 2017/18 – accounts having been supplied to the meeting in May, and the Corporate Governance statement, and also resolved that the Chairman should sign these documents.

1. **Parish Matters** – to discuss where necessary
	1. to receive an update from any of the Village Groups
2. **Fringford Freewheelers**

The Chairman reported that a cycle ride had taken place recently, and attendance would be monitored.

1. **History group**

The History group will be carrying out a review of the old parish records during the school holiday period.

* 1. **Village Hall**

The pavement sign advertising events in the Village Hall was damaged over night on 17th /18th June. It would appear that it was kicked. The Village Hall will monitor activity once it installs its CCTV system – probably also over the summer holiday period.

* 1. **Armistice day**

The Village Hall Committee will consider whether , and how to, celebrate Armistice Day. This may include purchasing a beacon to be lit on the Village Green.

* 1. **Playground**

Initial clearance works have been completed, and Cllr McCullagh will be meeting the playground contractors on 25th June to finalise equipment and a installation schedule. Once this is agreed the Clerk will put details of the proposals onto the parish web site and the Facebook page.

* 1. **Village Green**

The Clerk was asked to approach OCC to start initial discussions about works to define the edges of the Village Green, and discourage parking.

* 1. **Resilience Grant**

SSE have asked for an explanation as to why the generator requested is considerably more expensive that standard generators. Cllr Fargin agreed to send the Clerk and explanation of the heating system at the Village Hall, and Cllr McCullagh agreed to send the Clerk the second quote for a generator, which was for a similar sum.

* 1. **COMET Bus Service**

The Parish Council noted the free trial of a COMET bus service that will be stopping by Wise Crescent in Fringford on Thursdays to take residents into Bicester. It was reported that local concerns included:-

Why was the service not running on Friday – which is Market Day in Bicester?

By the time the service has picked up en route there will be less than 2 hours in Bicester before it needs to return

The indicative timetable seems very tight – is it realistic?

The previous bus service ( which was a 52 seater bus) was ¾ full by the time it stopped at Bicester – how will all these passengers be accommodated in a 16 seater bus?

The Clerk explained that she understood that the bus was mainly used for special transport, and therefore it was only available when OCC were not using it; it is also not available on Fridays – which is why the service proposed is for Thursday. However she agreed to forward these questions to Cllr Corkin for comment.

The Clerk agreed to laminate a copy of the bus timetable and place a copy at the bus stop before the service starts on 28th June 2018.

* 1. **CDC Liaison meeting – 20th June 2018**.

Cllrs Thwaites and McCullagh will attend this meeting

1. **Planning Applications**
	1. **To consider all recent Applications received from Cherwell District Council detailed below or on the District Council website up to the date of the meeting**

**None**

* 1. **Decisions**

[**Reposition the current garden shed and erection of a garden room**](https://www.publicaccess.cherwell.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=P605B2EMMFT00) 

Feddans Main Street Fringford Bicester OX27 8DP

Ref. No: 18/00502/F

Approved.

1. **Correspondence Received** – to note correspondence received not otherwise on the agenda where decisions are not required

The Councillors noted the correspondence received expressing concerns about a business running in the Village.

**OCC County Council briefing**

**OALC Update**

**OCC Traveller briefing**

1. **Reports from meetings**

None. The Clerk agreed to obtain an update from TVPA about the Rural Resilience meeting on 13th June 2018, including any proposals for Community Speedwatch training.

1. **Items for information or next Agenda only**

The Parish Council agreed that they would not wish to cancel their August meeting.

The Clerk was asked to request a quote to improve the surface of the footpath running past Fringford Cottage.

The Clerk was asked to chase BT to ascertain when the Telephone kiosk will be removed.

 **Agenda Items**

The Clerk requested that all items for the next agenda should be submitted by Friday 6th July 2018.

1. **Date of next meeting**

The Council **RESOLVED** to agree the date of Monday 16th July 2018 at 7.45pm.

The meeting closed at 9.15 pm

Signed ……………………………………… Dated …………………………….

 