

**Minutes of a Meeting of Fringford Parish Council, held on
Monday 15th October 2018, in the Chinnery Room of Fringford Village Hall at
7.45 pm**

Present: Cllrs Adrian Thwaites (Chairman), John Fargin, Les Harris,
John Reader, Jan Maciejewski and David McCullagh.

In attendance:

Apologies: Cllr Mick Cowland, Cllr Ian Corkin (CDC and OCC)

Also in Attendance : 1 members of the public

1. Apologies

Noted as above.

**2. Requests for Dispensations and Declarations of Interest, gifts and
hospitality**

There were no requests for dispensations or declarations of pecuniary interest.

Public Participation

A member of the public attended from 8.00 pm, when the Chairman exercised his discretion to suspend the Parish Council meeting to allow the Parish Council to be made aware of concerns about the proposed location of the Commemorative Tree. It was suggested that the proposed location on the Village Hall side of the Green was too squashed, and a tree on the other side of the Green near the Laurels would be better appreciated.

Councillors explained that they had met and discussed possible planting locations with the landowner of the Green. Three possible areas had been discussed – outside the new playground, outside the school and by the Laurels. After discussion it had been agreed that the best place for a Commemorative tree would be outside the Playground.


The Tree will not replicate the information on the war memorial in the Church, but will have a plaque supplied by OCC stating “Planted in the Centenary of the Armistice in remembrance of all in this community whose lives were changed by World War One. The Parish Council has no choice over the tree supplied by OCC, but may look for a native species with a canopy of 6-7 metres to plant instead of the variety given to it. The Commemorative tree will not affect the Parish’s act of remembrance on Armistice Day, when the wreath will be placed on the war memorial as usual.

The resident also questioned the availability of grants for Community groups. It was explained that the Parish Council held a fund of some £600 made up of donations to the Village Voice village magazine, which it used to make grants to

organisations benefiting the Community. This was publicised regularly in Parish Council minutes and the Village Voice. However it was pointed out that the Council's Grant Funding Policy on the web site needs to be checked against the current policy in the Clerk's files.

3. Update on Matters raised

4. Planning Applications

[Single storey rear extension, conversion of existing garage, erection of new outbuilding to create double garage / garden store](#) 

Folly Fields Main Street Fringford Bicester OX27 8DP

Ref. No: 18/00912/F as amended

Approved.

5. Reports from District and County Councillors and Police

None, although Cllr Corkin's September update has been circulated to all Councillors..

6. To receive a report from Cllr Wood (CDC) regarding any newly registered sites within the village.

None.

7. Minutes of the Parish Council Meeting held on 17th September 2018.

It was **RESOLVED** that the minutes be accepted as a true record of the meeting.

8. Matters Arising from the Minutes

The Clerk confirmed that the Parish Council's objection to the application for development at Fringford Cottage had been submitted to the Planning Inspectorate.

The Parish Council agreed that the Commemorative Tree, once planted, should be protected by a fence of similar style to the new fence around the Playground.

The Chairman confirmed that he had walked round the village with the OCC Highways technician, who had sprayed potholes that met OCC's fixing criteria – (300 x 200 x 40mm) with white paint, some of these potholes have already been fixed.

The Council noted with concern that while some potholes in the village had not been marked as they did not meet the OCC criteria, they were potentially dangerous to pedestrians and cyclists as the Village had no street lights. The Clerk was asked to make this point to OCC.

The Clerk was asked to send the Chairman details of plastic grass crete options to provide additional support for the edges of the Village Green for a costing’s review.

9. Finance

- a. **To receive the monthly financial report and bank reconciliation – which is attached to these Minutes and shown as “Appendix A”**
- b. **To consider invoices for payment itemised on the payment schedule**

The Council **RESOLVED** to approve the following invoices for payment:

Cheque no:	Payee and reason	Budget	Minute Ref	Amount
400334	Green scythe	Grass		£171.60
400335	Farol Ltd	Salt spreader	resilience	£4560.00
400336	Anne Davies Clerk salary	salaries	Cl salary	£185.18
400337	HMRC	Clerk Tax	Cl ts and cs	£43.20
400338	CDC	Dog bins		£480.48

10. Parish Matters – to discuss where necessary

- a. To receive an update from any of the Village Groups

The **History group, together with the Village Hall** are planning a Commemorative event to mark the centenary of the end of WW1 on 11th November. The evening will start with the planting of the Commemorative tree, followed by the lighting of the beacon and a social event in the Village Hall raising money for military charities.

The History Group is currently sifting through old Parish documents. There is a hard drive with photographs, which will be made available on the Parish web site and they are currently assembling a Village timeline, showing interesting village documents and explaining how the village has developed since the mid 1800s. Some of this information will be displayed on the walls of the Village Hall.

One of the major document collection remaining is the collection of planning applications. It was agreed that these should be offered to the residents to whose properties they belong.

Following its meeting at the end of October the group will order an A3 scanner so that the documents can be made publicly available to all interested parties.

The Village Hall will shortly be installing CCTV, and putting in a key box to allow hirers of the hall to access the key easily. It is also replacing the broken fencing at the front of the hall with fencing similar to that around the new Playground.

It was confirmed that the wall behind the Village Noticeboard is located on the Village Hall's property. The School have raised concerns about the condition of the wall, and, after discussion the Parish Council agreed to the school's request to demolish part of the wall, making good the wall left standing. Once demolished the Village Hall will erect fencing similar to the fencing on the other side of the entrance to the car park.

Fringford friends reported that the 2019 Beer festival will take place on 15^h June.

b. Resilience Grant

The Parish Council noted that the Clerk has made an application to Cllr Corkin's Priority Fund for support towards the cost of a generator for the Village Hall. A quote for the cost of the generator and its installation is awaited, and it will also be necessary to construct a safe storage facility, and ensure that any generator is monitored on the Village Hall's new CCTV system.

c. Cricket Club

The Parish Council is hoping for a report at its next meeting.

d. Gmail addresses

It was agreed that the Clerk should progress these.

e. Christmas Tree

The Clerk was asked to order a Christmas Tree (to be delivered by 6th December).

f. Tree trimming Crosslands

The Council agreed that the Clerk should arrange for the trees by Crosslands to be trimmed, and the scrub at the end of Crosslands to be cleared.

g. Grass Cutting Quotes

The Parish Council agreed the 2019 quote from Green Scythe Ltd to cut the grass in the village, and the quote from MP Allen to cut the highway verges. It was generally agreed that the standard of maintenance was excellent.

h. Speed of Traffic in Rectory lane and Main Street

The Parish Council noted that a leaflet asking drivers to drive slowly in Rectory Lane had been distributed, and placed on the Council’s Facebook Page. It was agreed that councillors would monitor the speed of traffic along Main Street, with a view to moving the VAS from the Stratton Audley Road if necessary. The Clerk was asked to enquire whether OCC had any “slow down” signs available, and to look into options for funding another VAS.

g. Parish Clerk’s Appraisal

It was confirmed that the Clerk’s Annual appraisal had been completed. The Clerk’s salary will received an inflationary increase in the Spring of 2019 when this has been negotiated by the national Association of Local Councils.

11. Correspondence Received – to note correspondence received not otherwise on the agenda where decisions are not required

Parish Liaison Meeting 7th November 2018 – Cllrs Thwaites and Maciejewski will attend the meeting at Bodicote House Banbury.

The Council noted correspondence about the COMET bus trial. It awaits current details of usage by Fringford residents, and will consider options at its next meeting.

12. Reports from meetings

None.

13. Items for information or next Agenda only

COMET bus – for discussion in November.

Agenda Items

The Clerk requested that all items for the next agenda should be submitted by 7th November 2018.

14. Date of next meeting

The Council **RESOLVED** to agree the date of the next meeting as Monday 19th November 2018 at 7.45pm.

The meeting closed at 9.30 pm

Signed Dated

Payments processed since last meeting				£1,772.38
19-Sep-18		Green scythe	400323	£343.20
19-Sep-18		RBL	400324	£100.00
19-Sep-18		Tom Rawlinson	400325	£105.62
19-Sep-18		Bullfinch gas	400326	£432.00
19-Sep-18		Tree solutions	400327	£300.00
19-Sep-18		Tree solutions	400328	£210.00
19-Sep-18		Mrs A Davies	400329	£185.18
19-Sep-18		HMRC	400330	£43.50
		cancelled	400331	
		cancelled	400332	
17-Sep-18		D McCullagh	400333	£52.88
Receipts processed since previous report				£335.00
24-Sep-18		Donation		£30.00
26-Sep-18		Donation		£15.00
01-Oct-18		Donation		£245.00
01-Oct-18		Donation		£45.00
Bank Reconciliation				Statement dated 11 October 2018
		Savings Account		£16,100.63
		Current account		£11,046.97
Items not yet cleared:				
Receipts	None			
Payments		D McCullagh		£57.50
		RBL		£100.00
		Tree solutions		£210.00
		cancelled		£0.00
		cancelled		£0.00
			Net Total	£26,780.10