

**Minutes of a Meeting of Fringford Parish Council, held on  
Monday 15<sup>th</sup> January 2018, in the Chinnery Room of Fringford Village Hall at  
7.45pm**

**Present:** Cllrs David McCullagh (Chairman), John Fargin, Mick Cowland, Les Harris, John Reader and Adrian Thwaites.

**In attendance:** Cllr Barry Wood (CDC)  
One member of the public.

**Apologies:** Cllr Jan Maciejewski  
Cllr Ian Corkin (OCC and CDC)

**1. Apologies**

Noted as above.

**2. Requests for Dispensations and Declarations of Interest, gifts and hospitality**

There were no requests for dispensations or declarations of pecuniary interest.

**3. Public Participation**

A member of the public attended as an observer.

**4. Reports from District and County Councillors and Police**

Cllr Corkin reported to the Chairman and Clerk by email with OCC news, which has been circulated to all Councillors.

Cllr Corkin has also recently confirmed that the Parish Council has been awarded the sum of £915 from his OCC Community Fund, which is to be used to part fund a Vehicle Activated Speed sign. As a requirement of the grant is that it is spent before 31<sup>st</sup> March 2018 the Parish Council agreed in principle to the purchase of a VAS, and delegated to the Clerk, in discussion with the Chairman final negotiations with manufacturers so that a detailed proposal can be provided for the Council to agree at its meeting in February. The Clerk was also asked to approach OCC to seek formal approval for the sign to be fixed to OCC's street furniture on the Stratton Audley Road.

Cllr Corkin's update raised comments about local rail schemes, following which the Clerk updated the Parish Council about the latest East/West Rail consultation. This has recently been released, and showed a new proposed route into the Launton construction compound. The new proposals show construction traffic passing through Mill Road and Launton Road Stratton Audley to access the site, with up to 750 HGVs a day using travelling along the A43 to Baynards Green, along the B4100 and along the A4421 to the Stratton Audley turn. Non HGV traffic is to be routed along the unclassified road passing through Stoke Lyne Village.

Parish Councillors expressed concern that the proposed turn on the A4421 into and out of Stratton Audley was at the top of a hill on the A4421 at a recognised accident blackspot, and agreed that, should the proposals proceed in their current form, there should be a temporary reduction in the speed limit along the A4421 leading up to this junction, and signage warning of turning traffic. The Council also noted that non HGV construction traffic would be routed very close to the Village, and suggested that the contractors should be required to place notices banning construction traffic into the village at the Hethe/Bainton crossroads, the main road off the A4421 and the crossroad by Waterloo Farm. They also asked for more information about how the project would dovetail with work building the HS2 line, and details of construction times for the rail areas covered by the Bicester, Launton and Poundon compounds. It was agreed that the comments detailed above should form the basis of the Parish Council's response to the consultation, which needs to be submitted by 9<sup>th</sup> February 2018.

Cllr Wood confirmed that he had no update on HS2 proposals, although the news that one of the major HS2 Contractors had gone into liquidation may delay the start of construction.

He confirmed that there is no further update on the Oxford to Cambridge Expressway – and District Councils are still expecting a decision on the route corridor in June 2018.

He also confirmed that there was also no further news from the Department of Communities and Local Government on the Unitary Authority bid, but the Oxfordshire Growth Bid had assumed that the District Councils would continue.

Cllr Wood was asked about the times scale for CDCs Local Plan, and confirmed that part 2 of the Local Plan had been put back to October 2018, to enable the Councils to deal with Oxford City's overspill requirements by the Spring 2018. CDC do not, at this stage, need to take into account the current road and rail proposals, but legislation now requires the District Council to review their Local Plans every 5 years, and these reviews will incorporate new infrastructure as it develops. The Regulations have also permitted Local Planning Authorities to increase their fees for planning applications, to enable them to fund the increased costs involved.

**5. To receive a report from Cllr Wood (CDC) regarding any newly registered sites within the village.**

None.

**6. Minutes of the Parish Council Meeting held on 18<sup>th</sup> December 2017**

It was **RESOLVED** that the minutes be accepted as a true record of the meeting.

**7. Update on progress from the Minutes.**

The Clerk reported that some of the trees at Church End had now been lopped, and OCC had agreed to refer the others to the utility companies with a request that they be cut. She had reported the damage to the Village Green by waste collection lorries to CDC, but as yet had received no response, and, having just received the final account for the replacement bollard, she now proposed to send a letter of claim to AW Jenkinson Farm Products reclaiming the money spent repairing the damage, copying the letter to Fringford Feeds for information. The leaves on the Village Green have now been cleared, and the budget includes regular village maintenance, including clearance now proposed for Ghost Alley.

The Clerk also reported that SSE had indicated that the next round of Community Resilience Grants will be available from late Spring 2018.

## 8. Finance

a. **To receive the monthly financial report – which is attached to these Minutes and shown as “Appendix A”**

b. **To consider invoices for payment itemised on the payment schedule**

The Council **RESOLVED** to approve the following invoices for payment:

<b>Cheque no:</b>	<b>Payee and reason</b>	<b>Budget</b>	<b>Minute Ref</b>	<b>Amount</b>
400216	A resident	expenses	For confirmation	£5.30
400217	Tree Solutions	Tree/pruning work	16/10/17 9.c	£540.00
400218	R Howson	Christmas Tree	16/10/17 9j	£100.00
400219	Green scythe	Grass cutting	20/11/17 8b	£444.00
400220	Quadron services	Grass cutting		£492.48
400221	Anne Davies	Clerk salary	salaries	£178.02
400222	HMRC	Clerk Tax		£41.20
400223	XL signs	Village Hall sign	16/10/17 9a(i)	£144.00

The Parish Council considered its budget for 2018/19 and agreed to request £12500 as its Precept for 2018/19 –an increase of £3 per annum for band D properties. This figure will enable the Parish Council to continue with the excellent standard of maintenance of Village assets.

9. **Parish Matters** – to discuss where necessary

a. to receive an update from any of the Village Groups

i. **Village Hall Update –**

The A Board for the Village has been purchased and is in situ.

ii. **Great War Centenary celebration**

Ongoing.

iii. **Parish Council Records**

The Village Hall Committee has concerns about the potentially increased fire risk and usage of limited space from storing Parish records in a cupboard off the Chinnery Room. The Council accepted that having the records easily available in Fringford meant that local researchers could have access, but also noted that there was no knowledge of any requests made to visit the records and inspect them personally.

The Clerk advised that Parish records can be loaned to the County Council Historical Studies unit (Oxfordshire Record Office) , who will ensure that they are properly maintained and available for public inspection. She also understood that the County Records Office had an ongoing project of digitalising records so that they are easily available online She suggested another option would be to pay a private company to store the records and make them available if required.

After discussion the Parish Council agreed (by a majority of those present and voting ) to loan the Parish records to the Oxfordshire Record Office other than those covering the last 2 terms of the Parish Council, which could be maintained in a fireproof filing cabinet in the Village Hall.

b. **Grass Cutting**

Ongoing.

c. **Trees by Church End –** to receive a progress report

OCC have agreed to write asking the utility companies to cut back any trees interfering with their service lines.

d. **Playground**

**To receive a progress report on the refurbishment project**

The Chairman reported that a meeting had been held with the preferred supplier of the new playground, and, subject to the grant being approved on 19<sup>th</sup> February the work could be completed by May 2018.

e. **Damage to Village Green**

See earlier reports.

f. **Communication**

The Parish Council agreed that the Parish website should be updated to improve security by adding an SSL certificate.

#### **10. Liaison with HS Contractors**

The Clerk is waiting to hear from Cllr Corkin with dates to meet HS2 contacts.

#### **11. Emergency Plan/SSE Resilience Fund**

The Chairman has obtained copies of OCC's leaflet detailing how utility services meet the needs of priority clients, together with a further supply of OCC's Message in a bottle initiative, which will be distributed around the village. The Parish Council will also start to develop a list of items which will enhance the Village's resilience, with a view to being prepared to complete a grant request when the funding becomes available.

#### **12. Oxford to Cambridge Expressway**

Further information is awaited.

#### **13. Planning Applications**

- a. **To consider all recent Applications received from Cherwell District Council detailed below or on the District Council website up to the date of the meeting**

##### **Retrospective planning permission for on-site small porta-cabin office/meeting room**

Globe Works Street Heading North West To Stoke Lyne From A4421 Fringford Bicester OX27 8RJ

Ref. No: 17/02501/F

No Objection.

#### **14. Correspondence Received** – to note correspondence received not otherwise on the agenda where decisions are not required

The Councillors noted the correspondence received, most of which had been circulated by email, and discussed where necessary.

Oxfordshire Pulse 11/1/18

OCC Minerals and Waste consultation 8/1/18

Cllr Ian Corkin – sources of funding 27/12/17

Emergency planning update 20/12/17

CDC Scrutiny Committee – issues/Mobile phones 12/1/18

#### **15. Reports from meetings**

None, although the Clerk reported that, having noted in the QAs from the CD Liaison meeting on 8<sup>th</sup> November, a meeting was to be set up between parishes, OCC Stagecoach and Thames Travel, she would press OCC for progress.

**16. Items for information or next Agenda only**

**Agenda Items**

The Clerk requested that all items for the next agenda should be submitted by Friday 9<sup>th</sup> February 2018.

**16. Date of next meeting**

The Council **RESOLVED** to agree the date of Monday 19<sup>th</sup> February 2018 at 7.45pm.

The meeting closed at 9.45 pm

Signed ..... Dated .....

DRAFT

Fringford Parish Council			Monthly Financial Report	
			Parish Council Meeting	15 January 2018
Payments processed since last meeting			£872.56	
18-Dec-17	Greenscythe	200211	£330.00	
18-Dec-17	Mrs A Davies	200212	£177.62	
18-Dec-17	HMRC	400213	£41.40	
18-Dec-17	Richard Wise	400214	£180.00	
18-Dec-17	Tom Rawlinson	400415	£138.24	
18-Dec-17	A resident	400416	£5.30	
Receipts processed since previous report			£15.00	
08-Jan-18	Donation		£15.00	
Bank Reconciliation			Statement dated	10 January 2018
Savings Account			£23,583.24	
Current account			£1,836.00	
Items not yet cleared:				
Receipts	None			
Payments	Greenscythe		£330.00	
	Tom Rawlinson		£138.24	
	A resident		£5.30	