

**Minutes of a Meeting of Fringford Parish Council, held on  
Monday 16 October 2017, in the Chinnery Room of Fringford Village Hall at 7.45pm**

**Present:** Cllrs David McCullagh (Chairman), Mick Cowland, John Fargin,  
Jan Maciejewski, John Reader, Les Harris and Adrian Thwaites.

**In attendance:** Two members of the public

**Apologies:** Cllr Barry Wood (CDC), Cllr Ian Corkin (OCC and CDC)

**1. Apologies**

Noted.

**2. Requests for Dispensations and Declarations of Interest, gifts and hospitality**

There were no requests for dispensations or declarations of pecuniary interest.

**3. Public Participation**

Two members of the public attended to observe the Parish Council proceedings.

**4. Reports from District and County Councillors and Police**

None.

Information from OCC had been circulated by Cllr Ian Corkin, including the availability of a small Community Fund against which Parishes in his Division could bid for sums to support local projects. The Parish Council agreed to request funding towards the cost of a Vehicle Activated Speed Sign for the Village.

Cllr Corkin has also circulated details of the Community Engagement officer appointed by the HS2 Consortium to liaise with communities likely to be affected by the construction of HS2. The Chairman confirmed that he had expressed interest in being involved in meetings and discussions with HS2 as the Parish could experience considerable disruption from traffic during the construction period.

**5. To receive a report from Cllr Wood (CDC) regarding any newly registered sites within the village**

None.

**6. Minutes of the Parish Council Meeting held on 18<sup>th</sup> September 2017**

It was **RESOLVED** that the minutes be accepted as a true record of the meeting.

**7. Update on progress from the Minutes.**

None.

**8. Finance**

**a. To receive the monthly financial report – for information**

As at 5<sup>th</sup> October the Accounts stood at

Co-op Current Account	£3,550.63
Co-op Savings Account	£23,579.97

The Current Account had received a total of £45.00 in donations to the *Village Voice*, £50 rent from Lendrums Fair in August and £2,000 from the Savings Account.

The Savings Account has received the second tranche of the Precept of £5,841.50.

There were two outstanding cheques totalling £55.18

The Standing Order of £169.06 to pay the Clerk for the period of 1 to 30 September cleared on 2 October.

**b. To agree that the new clerk be authorised to receive information from the Council's Bank.**

The Council agreed that the new Clerk should be authorised to receive bank details and generally act on its behalf in transactions with the Cooperative bank. It agreed that the Cooperative Bank's forms authorising the same should be signed by Cllrs Thwaites and Harris on behalf of the Council.

**c. To consider invoices for payment itemised on the payment schedule**

The Council **RESOLVED** to approve the following invoices for payment:

<b>Cheque no:</b>	<b>Payee and reason</b>	<b>Budget</b>	<b>Amount</b>
400202	Royal British legion	Wreathe	£100.00
400203	Cherwell District Council Invoice 7004514	Summer dog bins	£480.48
400204	Quadron/Idverde (awaiting final invoice)	Grass cutting	£492.48 (tbc)
400205	J Olds October pay and overtime	Clerk Salary	£192.65

**9. Parish Matters – to discuss where necessary**

**a. Village Groups – to receive an update from any of the Village Groups**

- i. **Fringford Freewheelers** – The Parish Council has received a request to fund the cost of 6 A4 laminated signs to enable the Fringford Freewheelers to publicise events, at a cost of £5 per sign. The Parish Council approved the request for this

expenditure, and agreed that notices should then be put up around the village and on the Noticeboard.

ii. **Village Hall A Board –**

The Parish Council, having received a request from the Village Hall Committee for a contribution towards the cost of a weatherproof “A” board frame to publicise village community group/village hall events, agreed to make a grant of £120 towards the costs of the purchase.

b. **Grass Cutting –**

Quadron have now ceased to carry out work for CDC, and have therefore ceased to carry out grass cutting in the Village. At short notice the former grass cutting contractor – Green Scythe, agreed to complete grass cutting in the village until the end of the season, although cutting the highway grass may present a problem as it requires specialised equipment which is currently stored at Woodstock and there would be an additional charge to bring the equipment to Fringford.

There were a number of complementary comments about the quality of the grass cutting, and the Chairman agreed to contact some grass cutting contractors to arrange quotes for the year 2018.

c. **Chestnut Tree by School on the Green**

Tree Solutions have quoted the sum of £125 to cut back the lower branches of the Chestnut tree by the school, which the Parish Council agreed to accept.

d. **Trees by Church End –** to receive a progress report

The Clerk advised the meeting that there is a rebuttable presumption that the highway extends from hedge to hedge, and it is not unusual for highway land to be unregistered, and, indeed may also not be owned by the Highway Authority. However case law has established that trees in the highway are the responsibility of the Highway Authority. The Clerk will therefore report the problem on “Fix my Street”.

SSE will be arranging for the branches around the electricity cables be cut back.

e. **Crosslands Shrubs –** to consider quotations for trimming of the shrubs

Tree Solutions have quoted the sum of £325 + VAT to trim the shrubs.

f. **Bancroft Field Stiles –**

Councillors reported that repairs to these stiles had been completed before the Parish Council meeting took place.

g. **Great War Centenary**

The Parish Council noted a suggestion that the centenary of the end of the Great War should be celebrated by purchasing a post mounted beacon which would be lit in conjunction with other beacons across the Country.

The Council agreed to support the event, and would consider detailed options at a later date.

**h. Playground**

**i. To receive a progress report on the refurbishment project**

A resident has assisted the Parish Council in completing a grant application to WREN for support towards the cost of the Playground refurbishment, for which the Parish Council is very grateful. The application needs to be submitted to WREN before 22<sup>nd</sup> November. The Council therefore authorised the Chairman David McCullagh and Cllr Maciejewski ( or either of them as appropriate) to sign the Application on behalf of the Parish Council, and any other supporting correspondence. The Council will then consider the appointment of a contractor to carry out the work when the outcome of the grant application is known.

**ii. Land Matters**

The new lease of the playground has been completed, and CDC have now issued the Certificate of Lawful Use.

**j. Christmas Tree**

The Parish Council agreed to purchase a Christmas tree from Stratton Audley Barn for the sum of £100.00

**10. Annual Community Emergency Planning Survey**

The Council noted that the Community Plan requires updating, and the new Clerk will complete and return the survey to OCC.

**11. Rural Community resilience group**

The Chairman agreed to attend the meeting of this group, which will take place on 2<sup>nd</sup> November at Tesco Lakeside at 7.00pm.

**12. Nesta's Connected Communities Innovation Fund**

There are no projects in the Parish that would comply with the terms of this grant at the current time.

**13. CDC Parish Liaison meeting – 8<sup>th</sup> November**

It was agreed that the Chairman and one other Councillor would attend this meeting.

**14. CFO AGM/CFO workshop on “Attracting Volunteers” – the Chairman indicated that he would try to attend the CFO AGM and would be attending the workshop on attracting volunteers to be held by CFO in Islip Village Hall on 14<sup>th</sup> November .**

**15. Affordable Housing Sites**

The Council noted a request from Sanctuary Housing for information about sites for affordable housing in the Village, but regretted it was not able to assist.

## 16. Rights of Way Workshop

Changes in legislation mean that it will not be possible to claim historical rights of way after 2026. The Open Spaces Society have therefore organised a course into how to research historical rights of way – which will take place on 19<sup>th</sup> November at the Bicester Hotel and Spa. It was agreed that a representative from the Historical Society should be invited to attend.

## 17. Planning Applications

### a. To consider all recent Applications received from Cherwell District Council detailed below or on the District Council website up to the date of the meeting

17/01845/F Mr Jim Heard at 18 Crosslands OX27 8DF for demolition of conservatory and erection of a single storey rear/side extension

The Council noted that neighbours had no objections, although the adjoining owner had concerns about access to maintain the boundary should the extension proceed.

The Clerk suggested that this could be resolved by discussion between the owners of the two properties.

### b. 17/01407/F, Mr John Mayo at 10 Church Close, OX27 8DR for Single storey rear and side extension . The Chairman reported that the Applicant had indicated that he had submitted a further planning application based on a new plan.

### c. To note Notices of Decision

No further notices of decision had been received.

## 18. Correspondence Received – to note correspondence received not otherwise on the agenda where decisions are not required

The Councillors noted the correspondence received, most of which had been circulated by email, and discussed where necessary.

a. OCVA – Pulse Newsletters

b. Open Spaces Society – re rights of way

c. OALC – September updates

d. IDVerde – service delivery

e. OCVA – Voluntary sector conference

f. Cllr Ian Corkin – OCC Councillor briefing

g. Youngs Gree services

h. TVPA – cyber crime warning/Hidden Harm campaign/Police and Crime Plan 2017-2021

i. SCAS – October Newsletter

j. OCVA – Food poverty forum

k. Community Transport Association – Transport Select Committee Enquiry into Licensing Arrangements for Community Transport

## 19. Reports from meetings

None.

**20. Items for information or next Agenda only**

**a. Agenda Items**

The Clerk requested that all items for the next agenda should be submitted by Wednesday 4 November 2017.

**b.** The Clerk was asked to make changes to the Council’s Standing orders to make provision for the Council to take action on urgent matters.

**16. Date of next meeting**

The Council **RESOLVED** to agree the date of Monday 20<sup>th</sup> November 2017 at 7.45pm.

The meeting closed at 8.45 pm

Signed ..... Dated .....

DRAFT