

**Minutes of the Meeting of Fringford Parish Council, held on  
Monday 19 May 2014, in the Chinnery Room of Fringford Village Hall at 7.45pm**

- Present:** John Fargin (Chairman), David McCullagh, John Reader, Adrian Thwaites, Roger Williams
- In attendance:** Jane Olds (Parish Clerk) and five members of the public. The Chairman of the Village Hall Committee and Mrs Fargin attended from 9.05pm to discuss the Village Hall
- Apologies:** Mick Cowland, Les Harris

**1. Apologies**

The Councillors accepted Mick Cowland and Les Harris's apologies.

**2. Declarations of Interests**

There were no declarations of interest.

**3. Public Participation**

Four members of the public attended to discuss the planning applications. The owners and a neighbour attended to discuss The Cottage (reference 14/00636/F) and answered questions.

The owner of the application (14/00698/F) explained his reasons for building the Warden's dwelling and answered questions. The four members of the public then left the meeting at 8pm.

Mrs Mustill attended to discuss the Odd Fellows' Banner and left the meeting at 8.10pm.

**4. Minutes of the Meeting held on 28 April 2014**

It was **RESOLVED** that the minutes be accepted as a true record and were signed by the Chairman.

**5. Matters Arising from the Minutes**

**a. New Financial Regulations**

The Clerk had not had the opportunity to look at this further.

**b. Village Pump**

The bill for the scaffolding has been received. No further progress with quotes has been made.

**c. Grass Cutting**

The Clerk has written to Green Scythe to confirm the three year contract.

**d. The Odd Fellows' Banner**

Linda Mustill attended the meeting to clarify the history of the finding of the banner, which was discovered in the summer of 2008, and is noted in the Village Hall Committee minutes of 6 August 2008. A sub committee was formed to help decide its future. Unfortunately, the People's Museum in Manchester and the Museum Store in Stanlake were unable to take it.

The Councillors thanked her for all her work and **RESOLVED** that it be kept in its current storage until after the Village Hall renovation, to include the banner in the History Wing Project and add it to the Asset Register for safe keeping.

**e. Request to park on the Green**

The Clerk has let the Beer Festival organisers know of the car parking approval.

**f. Rosemary Development**

The Clerk has written the two letters to the Chief Executive of CDC as requested.

Suggestion had been made that the issue be taken to the Local Government Ombudsman, but before this can happen the Councillors must decide the full detail of the complaint and what the objective for outcome would be, both from the Parish Council's perspective and the villagers.

The Councillors **RESOLVED** to defer the discussion until the June meeting.

**g. Letter from residents regarding parking**

Les Harris has been to see the residents and they have agreed to monitor the situation.

**h. Hedge trimming of the roadside roads**

The Clerk has written to the three farmers to thank them for their work.

**6. Report from District and County Councillors**

No Councillors attended the meeting.

**7. Finance**

**a. To receive the financial report**

The Clerk reported that the accounts had been audited by the Internal Auditor and all the documentation for the external audit had been completed and despatched.

The Accounts stand at:

Barclays Community Account	Closed
Co-op Current Account	£6,384.32
Co-op Savings Account	£15,802.78

There are two unrepresented cheques totalling £3,375.14.

The Current Account has received £0.26 in interest, the Barclays cheque to close the account has cleared, the £34 cash for the donations from the War Memorial has cleared and the Community Led Plan budget has received £60 in donations from the Village Voice. The Clerk is keeping a separate record of income and expenditure for the CLP

**b. To consider the Risk Assessment**

The Councillors considered the Risk Assessment and **RESOLVED** to agree to accept it, but will discuss it further at the June meeting.

**c. To consider invoices for payment**

The Councillors **RESOLVED** to approve the following invoice for payment:

Payment to	Budget	Cheque Number	Amount
Adept Roofing for pump scaffolding	Village upkeep	400043	£300.00
Lloyds Bank Commercial Finance for Amiantus Environmental Consultants Asbestos survey for Village Hall	Village Hall Extension	400044	£522.00
Clive Morton for Internal Audit	Audit	400045	£200.00

**8. Parish Matters**

**a. Road across the Green**

The Clerk had been in further contact with the contractor and he had ordered the topsoil. He would contact the Clerk to let her know when he was going to do the work so that she could let school and playgroup know.

**b. War Memorial**

John Fargin and Mr Tobin will be meeting shortly to complete the application form to the Heritage Lottery Fund. The Councillors **RESOLVED** to agree to see whether it would be possible to apply for the funds to straighten the memorial.

**c. Playground**

The Councillors considered the quotations for bark which the Clerk had submitted and **RESOLVED** to agree to purchasing £300 worth (or 60 x 70 litre bags) of bark from MJ Giddings.

**9. Community Led Plans**

The third edition of the Village Voice has been published. John Fargin congratulated and thanked Linda Mustill, who edited this edition, for all her hard work. The publication is now receiving £120 of donations for advertising per issue which will go to the work of the CLP and Webmart is sponsoring the printing, for which the village is very grateful.

A number of community issues have been raised; twelve members of the group have also walked round the village to identify needs. Once the CLP have formulated these needs they will be brought to the Parish Council for consideration.

One thing which is more urgent is the maintenance and general upkeep of the village verges and footpaths to ensure that they are passable and with as few weeds as possible. A quotation will need to be obtained once all the footpaths and their ownership have been identified.

**10. Village Hall Extension**

The application to Viridor had been sent the previous week but they had replied with some queries.

The Councillors discussed the issues and **RESOLVED** to:

- i. annul the current lease if necessary to gain funding, but to take legal advice;

- ii. undertake further discussion with Viridor and gain input from OALC and ORRC regarding the entity that would receive a grant;
- iii. accept the concept of a Legal Charge pm the Village Hall if this was a condition of a grant from Viridor;
- iv. agree that one member of the Parish Council be on the Village Hall Committee Management Board, attend meetings and report back to the Parish Council.

## 11. Planning Applications

### a. To consider recent Applications

- i. 14/00636/F, The Cottage, The Green, OX27 8DY, Mr and Mrs G Sibley: Single storey extension. The Councillors considered the application and had no objections, but wished to ensure it would be a condition that the willow tree in the front garden be retained and that no harm be allowed to come to it.
- ii. 14/00698/F, Glebe Leisure Caravan Park, Glebe Court; Glebe Leisure – Mr R T Herring: Erection of a permanent Warden’s dwelling. The Councillors considered the application and had the following comments:
  - there was concern that whilst the design is acceptable, it is somewhat large for Warden’s needs;
  - the position was raised – is it in the best position for the work of a Warden or is it just in the most secluded, private, position;
  - it is outside the village envelope;
  - there should be a condition that if the application is approved that only this 'warden's house' be allowed and no further permitted development be allowed;
  - there is no detail of a garage or car parking shown on the plans;
  - if the property were allowed, a condition should be for the removal of the current Warden’s static mobile home;
  - there was also a general concern regarding the ongoing, progressive development of this fundamentally rural site.

### b. To note notices of Decision

No Notices of Decision had been received.

## 12. Correspondence Received

The Councillors noted the correspondence received and discussed where necessary.

- a. CDC– re Parish Liaison meeting change of date to 18 June.
- b. OALC – Members’ Update (circulated by email)
- c. OCC – re Local Transport Plan 4 which will go out to consultation between June and July and may be of interest to the CLP group.
- d. OALC – re help setting up a Parish Facebook / Twitter page.
- e. **Boundary Commission Electoral Review of Cherwell** – asking for views on the warding arrangements for the District Council recommended size of 48 members (a reduction of 2 from 50).
- f. **Clerks and Councils Direct**
- g. OALC – re AGM on 2 June at Worton Park
- h. **Clean Slate** – charity requesting a grant
- i. OALC – re Community Information launch events which the Clerk had circulated to the Councillors and the CLP

- j. **Email from a villager** – re Bicester Sweepers Activity. The Clerk had received a progress report from the Enforcement Officer.
- k. **Community Orchard** - planning workshop on 28 June
- l. **Banbury CAB** – Annual Report

**13. Reports from meetings**

**Heritage Assets Workshop**

The Clerk attended the Heritage Assets workshop on 30 April at Bodicote House. It was very useful and the form is much more user-friendly than the trial version. The project is to record buildings and fixed objects of local value which are not part of English Heritage’s national listing process.

The Clerk would liaise with the Community Led Plan Group to discuss the project further.

**14. Any Other Business**

**a. Roger Williams**

The Councillors thanked Roger Williams for his time on the Parish Council.

**b. Annual Meeting**

The Clerk reminded the Councillors that they would be electing a Chairman and Vice Chairman at the June meeting and would need to consider who would be prepared to stand.

**15. Date of next meeting**

The Councillors **RESOLVED** to agree the date of Monday 9 June 2014 which will take place after the Annual Parish meeting which starts at 7.45pm.

The meeting closed at 9.45pm

Signed ..... Dated .....