

FRINGFORD PARISH COUNCIL

To Members of the Council: you are summoned to attend an additional meeting of Fringford Parish Council on Monday 2 March 2015, in the Chinnery Room, Fringford Village Hall **at 7.00pm**

Members of the Public and Press are invited to attend

AGENDA

1. **Apologies for absence** – to receive apologies
2. **Declarations of interest** – to receive any declarations of interest from Councillors relating to items on the Agenda, in accordance with the Council's code of conduct
3. **Public participation** – to receive questions from members of the public relating to items on the Agenda, in accordance with the Council's Code of Conduct and standing orders
4. **To receive an update on the funding, architecture and project planning of the Village Hall Extension**
5. **To consider the proposed project plan**
 - a. The Construction schedule
 - b. The impact on users and the community
6. **Funding**
 - a. **To receive confirmation of earlier decisions to accept grants from:**
 - i. Viridor Credits (to note – agreement is with the Village Hall Committee)
 - ii. WREN
 - iii. Opes (Grantscape)
 - iv. Parish Council contribution
 - v. Doris Field
 - b. **To consider the legal documentation**
 - i. To agree to sign the funding agreements for Opes and WREN
 - ii. To agree the Viridor Credits Legal Charge
 - c. **To consider the financial implications**
 - i. To consider the funding logistics
 - ii. To consider the cash flow
 - iii. To consider the contractor payments
 - d. **To consider the building contract**
 - i. To confirm support to the Village Hall Committee's decision to award the contract to Links Groundworks Bicester following the formal competitive tender process undertaken for them by Banks Architects
 - ii. To confirm authority to the Village Hall Committee to sign their part of the Contract
 - iii. To agree for the Parish Council to enter into a contract with Links Groundworks for the Parish Council funded aspects of the project
 - iv. To confirm the Village Hall Committee's project management approach and the use of Banks Architects
 - v. To confirm the Management, process and stage payments
 - vi. To confirm the building works schedule (Builders' Programme)

7. **Items for information or next Agenda only** – all items for the next full agenda to be submitted to the Clerk by Thursday 5 March
8. **Date of next meeting** – to note the date of the next full Parish Council meeting as 16 March 2015 at 7.45pm

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