

**Minutes of a Meeting of Fringford Parish Council, held on
Monday 19 September 2016, in the Chinnery Room of Fringford Village Hall at 7.45pm**

Present: John Fargin, Les Harris, David McCullagh (Chairman), John Reader,
Adrian Thwaites
In attendance: Two members of the public, Jane Olds (Parish Clerk)
Apologies: Mick Cowland, Jan Maciejewski, Cllr Ian Corkin (CDC) and Cllr Catherine
Fulljames (OCC)

1. Apologies

The Councillors accepted Mick Cowland and Jan Maciejewski's apologies.

2. Requests for Dispensations and Declarations of Interest

There were no requests for dispensations or declarations of interest.

3. Public Participation

Two members of the public attended the meeting to present planning application 16/01738/F. They informed the meeting that following the withdrawal of the previous application, they had discussed the plans with CDC's Conservation Officer and had received written pre-application advice on the new proposal.

4. Minutes of the Parish Council Meeting held on 15 August 2016

It was **RESOLVED** that the minutes be accepted as a true record and were signed by the Chairman.

5. Update on progress from the Minutes

a. NALC Transparency Grant

The Clerk had not yet had an opportunity to complete the paperwork.

b. Grants Policy

The Clerk had not had the opportunity to devise the application form.

c. Submission to CDC Local Plan Part 2 about the village

The Clerk had sent the submission to CDC Planning Policy team and had received an acknowledgement.

6. Report from District and County Councillors

Cllr Fulljames sent her apologies and had given the Clerk the details of the Highway Steward responsible for the grass cutting in the area. The OCC agreement was that the County would pay the Parish 10.25p per square metre which was for a three year contract.

7. Finance

a. To receive the monthly financial report – for information

As at 12 September the Accounts stood at

Co-op Current Account	£1,627.14
Co-op Savings Account	£13,540.25

The cheque to Underwood and Weston (number 400120) for the full amount of £2,076.00 was posted with a letter on 17 August following agreement by John Fargin and Jan Maciejewski that the remedial work was satisfactory.

The Current Account had received a total of £30 donations to the Village Voice and £50 from Lendrums for the hire of the Green for the fair.

There were no outstanding cheques

The Standing Order of £114.00 to pay the Clerk for the period of 1 to 31 August cleared on 1 September.

The second tranche of the Precept due in September had not yet been received, but the Clerk had received notification that it was on its way.

- b. To agree to a bank transfer of £2,000 from the Savings Account to the Current Account**
The Councillors **RESOLVED** to agree to the transfer of £2,000 from the Savings Account to the Current Account.
- c. To agree to the addition of the Village Hall extension and redevelopment as a Fixed Asset**
The Councillors **RESOLVED** to agree to the addition of £92,100 – the total amount paid by the Parish Council for the Village Hall Extension and Refurbishment – to the Fixed Asset Register. The original historical value of £1 for the original Village Hall would be maintained as a separate entry.
- d. To consider invoices for payment itemised on the payment schedule**
The Councillors **RESOLVED** to approve the following invoices for payment:

Cheque no:	Payee and reason	Budget	Amount
400138	Green Scythe for July grass cutting (Invoice number 7085)	Grass Cutting	£273.39
400139	Navitas Design Ltd for 1 year web hosting and domain name registration	Village Website Hosting and Domain Name	£71.99
400140	Royal British Legion for Poppy Wreath	S137 Grants	£100.00
400141	OALC for Planning Course for David McCullagh	Training	£42.00
400142	Oxfordshire Playing Fields Association for Membership (to be agreed at the meeting)	Subscriptions	£40.00

- 8. OALC Course** – to agree to book a place on the OALC Planning Course on 3 November for David McCullagh
The Councillors **RESOLVED** to agree to book the course.

9. Village Hall – to consider the valuation of the Village Hall building

The Councillors considered the proposal, but **RESOLVED** that as the terms of the 80 year lease required the tenant (the Village Hall Committee) to insure the building for a full valuation and that the valuation would only be useful if it were realisable, there was no benefit to the Parish Council obtaining a commercial valuation.

10. Department for Transport Minibus fund – to consider a letter from Victoria Prentis MP regarding applying for a grant from the DfT minibus fund

David McCullagh reported that he had spoken to a member of the volunteer committee which ran the DfT minibus in Wendlbury; they charge £15 for a half day hire and £25 for a full day with 50p per mile for the first 100 miles and 30p thereafter and is available to any party within the village and surrounding area.

The Councillors **RESOLVED** to agree with the proposal to suggest that the Shelswell area join together to make an application for a minibus. David McCullagh would contact the chairmen of the surrounding Parish Councils to gauge interest.

11. Parish Matters – to discuss where necessary

a. Village Groups – to receive an update

i. History Group

The costings had not been received for the printing of the History Trail and would be discussed at the next meeting.

ii. Neighbourly Support Group (Fringford Friends)

It was reported that following the receipt of the £500 grant funding, the *Fringford Friends* hoped to use some of the funds to purchase a mobile telephone and have a launch tea party.

iii. Transport Group (Fringford Freewheelers)

Despite the weather, a few of the Fringford Freewheelers completed the Ride and Stride event on Saturday 10 September. The group would be deciding the date of the next ride shortly.

b. War Memorial

The Clerk confirmed that the work had been completed and the Church notified.

c. Signs for the Green – to consider the purchase of permanent signs for the Green

The Councillors **RESOLVED** to agree to the purchase of 30 signs – 15 ‘Please respect our Village’ and 15 ‘Avoid parking or driving on the grass’ in white lettering on green ovals to be mounted on wooden posts. The costs would be confirmed.

d. Seat outside the Churchyard

This was postponed until the donors could attend the meeting.

e. Playground

i. To receive a report on the state of the play equipment, particularly the balance trail, and to consider the appropriate course of action

John Reader reported that the one of the logs on the ‘swinging’ part of the balance trail had rotted from the inside out (and had not been picked up on the Inspection Report)

and had become unsafe. The Councillors **RESOLVED** to agree to take down that section of the equipment as an interim measure and to seek quotations for repair / restoration together with quotations for the repair of the other equipment mentioned in the Inspection Report (the swing and rotten bases of other parts of the balance trail).

The Councillors also discussed the age of the playground and agreed that it would need a complete renewal in due course. The Playgroup would be approached to see if there was support and interest for renewing the playground using the grants which might be available.

ii. To consider joining the Oxfordshire Playing Fields Association at a cost of £40 per year

The Councillors **RESOLVED** to agree to join the OPFA in order to be able to receive advice and assistance on the playground.

f. Quotes from Taxi Firms – to consider prices from taxi firms for journeys to Bicester for comparison with the Comet alternatives

David McCullagh reported that Mick Cowland had researched this, but taxi firms were reluctant to give quotations.

g. Poppy Wreath – to agree to the purchase of the poppy wreath and consider representation at the Remembrance Service

The Councillors **RESOLVED** to agree to the purchase of the poppy wreath and to David McCullagh representing the Parish Council at the service on 13 November.

h. Grass Cutting – to consider the quotation from Green Scythe for the additional cutting of the grass area outside the bus shelter and the Chestnut tree triangle

The Councillors considered the quotation of £38 and **RESOLVED** to agree to go out to tender for all the grass cutting ready for the spring.

i. Verge Cutting – to consider the quotation from Quadron for the verge cutting on Stratton Audley Road (quotation received in August) together with a quotation for additional verge cutting from the Laurels to the Hethe Junction, up the Hethe Road and down Crow Lane

The Councillors considered the additional quotation of £82.70 plus VAT (six cuts a year at £78.25 per cut) which would amount to £120.72 for the ad hoc basis or £110.25 per cut for six regular cuts.

The Councillors **RESOLVED** to agree to the cutting of the Stratton Audley Road, but wanted further clarification on the high cost of the additional work.

12. To note receipt of CDC's Statement of Community Involvement document

The Councillors noted receipt of the document which the Clerk had circulated.

13. To note receipt of CDC's Local Enforcement Plan document

The Councillors noted receipt of the document. The Clerk offered Councillors their own copy and circulated one for general use.

14. Planning Applications

a. To consider all recent Applications received from Cherwell District Council detailed below or on the District Council website up to the date of the meeting

- i. 16/01738/F, Mr A Measday and Ms V Hope, at Bakery Cottage, Main Street, OX27 8DP for Two storey rear extension (Resubmission of 16/00470/F)
The Councillors considered the application and had no comments or objections.

b. To note Notices of Decision

Application decided 12 June (decision notice not received)

- i. 16/00704/F, Glebe Leisure – Mr R Herring; Erection of a warden's dwelling at Land to Rear of Utility Building Glebe Court. Permission for development subject to conditions

15. Correspondence Received – to note correspondence received not otherwise on the agenda where decisions are not required

The Councillors noted the correspondence received and discussed where necessary.

- a. **Community First Oxfordshire (formerly ORCC)** – AGM 27 October 2 – 3pm at Yarnton Village Hall
- b. **OALC** - re Neighbourhood Planning Bill (circulated by email for discussion at October's meeting)
- c. **CFO Newsletter**
- d. **OCC** – re prospective County Councillor event on 14 September (circulated by email and poster on noticeboard)
- e. **Ian Corkin** – re AGE UK event in Bicester – forwarded to Neighbourly Support Group
- f. **CFO** – re volunteering in schools poster (sent to *Village Voice* and *Shelswell News*)
- g. **OALC** – August Update (circulated by email)
- h. **OCVA** – Pulse publication (circulated by email)
- i. **Villager** – re footpath needing repair on Wise Crescent (reported to Highway Steward and via FixMyStreet)
- j. **CDC** - Open Space, Sport and Recreation Review for Cherwell (circulated by email) for discussion at October's meeting
- k. **OCC** – unique reference number of the Liaison Team
- l. **OALC** – re Neighbourhood Planning Bill (circulated by email)
- m. **CFO** – Placemaking Conference (free) 8 November 1 – 4pm Oxford Abingdon Hotel (circulated by email). David McCullagh agreed to attend.

16. Reports from meetings

No meetings had been attended

17. Items for information or next Agenda only

- a. **Agenda Items** – the Clerk requested that all items for the next agenda should be submitted by Thursday 6 October 2016
- b. **Bicester Heritage Sunday Brunch Scramble 2 October** – details of the discount tickets were available on the Village Website
- c. **CDC Parish Liaison Meeting** – 9 November (to note)
- d. **Lost in the Lamplight** – production in the Village Hall on 1 October; ticket details on the Village Website.

- e. **Boundary Commission** – to note the Parliamentary boundaries which have implications on the village (for the next meeting)

16. Date of next meeting

The Councillors **RESOLVED** to agree the date of Monday 17 October 2016 at 7.45pm

The meeting closed at 9.25pm

Signed Dated