

**Minutes of the Annual Meeting of Fringford Parish Council, held on
Monday 18 May 2015, in the Chinnery Room of Fringford Village Hall at 8.50pm following
the Annual Parish Meeting**

Present: Mick Cowland, John Fargin (Chairman), Les Harris, Jan Macijewski,
David McCullagh, John Reader, Adrian Thwaites

In attendance: 8 members of the public, (6 of whom attended until 9.25pm),
Jane Olds (Parish Clerk)

Apologies: None

1. To elect the chairman for the year 2015/16

Mr John Fargin was nominated and agreed to stand for a further year. The Councillors **RESOLVED** unanimously to elect Mr Fargin as Chairman.

2. Apologies

There were no apologies.

3. To elect the Vice Chairman for the year 2015/16

Mr David McCullagh was nominated and agreed to stand for a further year. The Councillors **RESOLVED** unanimously to elect Mr McCullagh as Vice Chairman.

4. Declarations of Interest

John Reader wished it to be known that his property shared a boundary with the planning application reference 15/00666/F, but had no pecuniary interest in the application.

5. Appointment of Responsible Financial Officer for the year 2015/16

The Councillors **RESOLVED** to appoint the Parish Clerk, Mrs Jane Olds, as Responsible Financial Officer for the year 2015/16.

6. Appointment of Internal Auditor for the year 2015/16

Following consideration, the Councillors **RESOLVED** to appoint Arrow Accounting as internal auditor for the year 2015/16.

7. Public Participation

It was **RESOLVED** that item 12.g. about Bonfire Night be brought forward to Public Participation.

The Chairman of the Village Hall Committee presented the Committee's concerns about the annual firework display. It was recognised that this is now a large event which takes a great deal of organisation and has been hugely successful, but is now a victim of its own success.

Whilst last year's display was very well received, concerns had been raised over the traffic and parking issues together with public safety due to the number of cars which attend the event. It would not have been possible for emergency vehicles to get into the village in a speedy manner last year and this was of great concern to the organisers.

The Police had suggested a one way system around the village, but the traffic management costs (of between £4,000 and £5,000) made it prohibitive.

The VHC wished to share the burden of the decision as to whether to continue with the Councillors as it is such a popular event.

Following a discussion, the Councillors **RESOLVED** to agree to the proposal to cancel the event this year, particularly as the VHC will have been working very hard on the Extension Project over the summer, and to look at organising a smaller, more intimate event in 2016.

8. Minutes of the Meeting held on 20 April 2015

It was **RESOLVED** that the minutes be accepted as a true record and were signed by the Chairman of the meeting.

9. Update on progress from the Minutes

a. Speed Checks

The Clerk had booked the Speed Checks in with OCC and had confirmed the locations. The devices had been installed.

b. Overgrown ditch between Fringford Cottage and Folly Fields

The Clerk had been in touch with the Footpaths staff at OCC and had shown them the area of concern. The owner of Fringford Cottage had given the Clerk some historical information which it is hoped will help in getting the ditch cleared by OCC's drainage team.

c. Ownership of the Village Pump

The Clerk reported that she had received confirmation from both OCC and CDC that they are happy for the Parish to take over the ownership and management of the pump. The Clerk had asked Links for an insurance/ rebuild value and they suggested £9,000 which includes the thatch. The Clerk will add it to the insurance.

d. Rosemary Planning Application

The Clerk informed the meeting that she had received notification from the Planning Officer that Plot 2 had received planning permission following the Planning Inspector's ruling on the shed. The applications (references 15/00485/F and 15/00486/F) would not be going to the June Planning Committee, but it was likely that they would be on the Agenda for the July Committee.

The Councillors asked the Clerk to ask the Planning Officer for a formal Planning Approval Number for Plot 2 and to check about the timescale for the Planning Meeting.

10. Report from District and County Councillors

The Councillors attended and reported at the Annual Parish Meeting prior to the Parish Council meeting.

11. Finance

a. To receive the monthly financial report

As at 13 May the Accounts stood at:

Co-op Current Account	£10,257.98
Co-op Savings Account	£24,274.39

There was one outstanding cheque totalling £600.00.

The Current Account has received a total of £6,400 from the National Heritage Lottery Fund for the War Memorial, £0.27 in interest, £15 for donations to the Village Voice and the £2,000 transfer from the savings account.

The Savings Account has received the Precept and CTRS Grant (£5,507 and £617.09), total £6,124.09 and the VAT Refund of £1,300.18.

The Standing Order of £110.25 to pay the Clerk for the period of 1 to 30 April cleared on 1 May.

The Clerk reported that the accounts were with the Auditor, Clive Moreton, and would be sent off to the External Auditor once they were returned.

b. To consider invoices for payment

The Councillors **RESOLVED** to approve the following invoices for payment:

Cheque no:	Payee and reason	Budget	Amount
400081	Links Groundworks Bicester Ltd for Village Pump restoration	Village Pump	£1,800.00
400082	Tim Mustill for drinks and pastries (£32.51) for the Feedback session on 28 March and for Spring Fayre printing (£17.50)	Community Led Plan	£50.01

12. Parish Matters

a. War Memorial

The Clerk reported that the funding from NHLF had been received and that she had been in touch with Underwood and Weston and was waiting for the date to be finalised.

b. Crosslands tree

The Clerk had not yet had the opportunity to contact contractors.

c. Village Website

The Clerk reported that the bulk of the design of the website was complete. A link would be sent to the current webmaster and to the Councillors for their input.

d. Playground

The Councillors **RESOLVED** to agree to the Clerk ordering a further 65 bags of bark from M J Giddings for the playground at a cost of £260 excluding VAT.

e. Car Parking around the Green

The Councillors considered a villager’s suggestion that a further car park be created on the school playing field and asked the Clerk to acknowledge the suggestion, but to let them know that this idea had been raised in the past. However, unfortunately, as the area of land suggested is owned by Oxfordshire County Council and previous similar proposals had been rejected by them. It was agreed, that this proposal and several other ideas would be put to the new headmaster who will be starting in September.

f. No Cold Calling Zones

The Clerk had been in touch with the Clerk at Finmere, but had not received a response.

g. Bonfire Night

This was discussed under Public Participation.

h. Request to park on the Green

The Clerk had received a request to park on the Green from the organisers of a wedding in Church on 6 June. They had booked the Village Hall car park, but due to the Village Hall Extension work, it may not be possible for all their guests to fit into the available space. The Councillors **RESOLVED** to agree to the wedding on 6 June using the Green.

13. Community Led Plans

Mr Mustill had made a presentation to the Annual Parish Meeting.

The Clerk reported that she had contacted the insurers about the insurance for the Spring Fayre and they had decided that no further payment was necessary this year.

The Spring Fayre which had taken place the previous Saturday had been a great success. The Parish Council wished to express their thanks to all the organisers.

14. Village Hall Extension

a. To receive a progress report

Mr Fargin reported that the architects had drawn up the Contracts and they had been signed. The Village Hall signatories were Mrs McCullagh and Mrs Fargin and the Parish Council signatories were Mr Fargin, Mr Maciejewski and the Clerk.

The timber frame had been ordered by the contractor.

It had been agreed that the contractor would install the fencing to cordon off the work area in the car park over the half term holiday.

It was reported that a certain amount of clearing of equipment and documents will need to be done before the start of the works. Secure storage had been obtained for the equipment.

The Clerk recommended that the Minutes which are currently stored in the cupboard be deposited at OCC's Record Office. However, the Councillors **RESOLVED** to agree to keep them in the village and to store them in the new cupboard when available.

The Councillors also **RESOLVED** to agree that the Green may be used as an overflow car park while the Village Hall renovation works take place and to delegate responsibility for authorising the parking to the Clerk.

15. To consider Cherwell Local Plan 2011-2031 (part 2): development management policies and sites, regulation 18 (1), notification and consultation on scope of local plan

The Clerk had circulated the correspondence. The Councillors **RESOLVED** to agree to Mr Fargin looking through the document and responding, by 8 June, if necessary.

16. Planning Applications

a. To consider all recent Applications received from Cherwell District Council detailed below or on the District Council website up to the date of the meeting

- i. 15/00666/F, Mr Ian Mansley, Pringle Cottage, Rectory Lane, OX27 8DX for External alterations including raising the roof over the spa area, dormer windows to the rear elevation and alterations to window arrangements on the front elevation and single storey rear extension.

The Councillors considered the application but had no comments or objections.

b. To note “Prior Approval” Determination

15/00698/AGN, Laurels Farm; erection of agricultural building for the storage of hay and straw.

c. To note Notices of Decision

No Notices of Decision had been received.

17. Correspondence Received

The Councillors noted the correspondence received and discussed where necessary.

a. Clerks and Councils Direct

b. CDC – re Boundary Commission Electoral Review of Cherwell final consultation

18. Reports from meetings

No meetings had been attended.

19. Items for information or next Agenda only

a. Agenda Items – the Clerk requested that all items for the next agenda should be submitted by Thursday 4 June

b. Clerk to Stratton Audley

The Clerk reported that as of 1 June she would no longer be Clerk to Stratton Audley Parish Council.

16. Date of next meeting

The Councillors **RESOLVED** to agree the date of Monday 15 June 2015 7.45pm which will be held in School.

The meeting closed at 10.00pm

Signed Dated