

**Minutes of a Meeting of Fringford Parish Council, held on
Monday 20 June 2016, in the Chinnery Room of Fringford Village Hall at 7.45pm**

- Present:** Mick Cowland, John Fargin, Les Harris, Jan Maciejewski,
David McCullagh (Chairman), John Reader
- In attendance:** 3 members of the public, Linda Mustill and Helen Fargin (representing the *Village Voice*), Jane Olds (Parish Clerk)
- Apologies:** Adrian Thwaites

1. Apologies

The Councillors **RESOLVED** to accept Adrian Thwaites' apologies.

2. Declarations of Interest

There were no declarations of interest.

3. Public Participation

a. Planning Application

Three members of the public attended the meeting to discuss the planning application reference 16/00949/OUT. They were concerned about the proximity of the building to their own properties, about being overlooked and the potential flooding issues. They also raised concern about the street scene from the Village Green. The public left the meeting at 7.55pm.

b. Village Voice

Mrs Mustill and Mrs Fargin attended the meeting to ask the Councillors to consider keeping £500 in reserve for future printing costs in the event that the current sponsor was not able to continue and to allocate the rest of the income from the advertising to a Community Action Fund for support for the village groups. The Councillors agreed to discuss the proposal at the next meeting.

David McCullagh thanked Mrs Mustill and Mrs Fargin for their valuable work on the publication which was very greatly appreciated.

4. Minutes of the Parish Council Meeting held on 16 May 2016

It was **RESOLVED** that the minutes be accepted as a true record and were signed by the Chairman.

5. Update on progress from the Minutes

a. Rosemary

The Clerk had written to the District Councillors to request that the issue was raised at the Planning Committee. Cllr Wood spoke on behalf of the Parish at the meeting.

b. Planning Inspector

The Clerk had received a response from the Planning Inspector stating that once they had made their decision it was for the District Council and the appellant to implement it and they would not get involved further.

c. Planning reference 16/00129/DISC

The Clerk had raised the issue of the protection of the willow tree with the District Councillors and it had been acted upon.

d. OCC Emergency Planning Survey

The Clerk had started to complete the survey but needed the names of volunteers who would be happy to be contacts. David McCullagh, John Fargin, Jan Maciejewski and one other (to be agreed) to act as contacts.

e. Facebook Page

The Clerk had started to set up the page.

f. Cutting the Verges

The Clerk had received confirmation that the cutting of the verges would commence week beginning 20 June.

David McCullagh agreed to produce a new map based on the map received from OCC which had all the areas of their current grass cutting maintenance responsibility. The Clerk would send this out to contractors requesting quotations in order that consideration could be made at a future meeting to take over OCC's grass cutting responsibilities and to agree a full grass cutting budget for next year.

g. Chairmanship Course

The Clerk had received confirmation of the place on 13 July.

h. CDC Local Plan Part 2

The Clerk had heard from Mr Peckford at CDC who would be happy to come to give the Councillors an update on 18 July before the Parish Council meeting at 7.15pm.

6. Report from District and County Councillors

Cllr Fulljames sent her apologies. No reports had been received.

7. Finance

a. To receive the monthly financial report – for information

As at 13 June the Accounts stood at

Co-op Current Account	£3,852.91
Co-op Savings Account	£15,140.25

The Current Account had received a total of £127.50 donations to the Village Voice and £118.32 for the 2015 Spring Fayre (put into the Community Led Plan budget).

The Community Led Plan budget stood at £617.31 available for village groups.

There were no outstanding cheques.

The Clerk had sent off the External Audit documentation to BDO on 25 May.

The Standing Order of £110.25 to pay the Clerk for the period of 1 to 31 May cleared on 1 June.

b. To consider invoices for payment itemised on the payment schedule

The Councillors **RESOLVED** to approve the following invoices for payment:

Cheque no:	Payee and reason	Budget	Amount
400126	Vale Press Ltd – First World War Leaflet	War Memorial	£95.00
400127	Green Scythe – Grass cutting 11 April to 20 April	Grass Cutting	£273.39
400128	Carolyn White for deposit for children’s entertainer (to be paid for by the grant from CDC)	Beer Festival	£50.00
400129	Fringford Parochial Church Council Restoration Fund for remainder of children’s entertainer (to be paid for by the grant from CDC)	Beer Festival	£200.00
400130	Green Scythe Ltd Invoice no 6863 – grass cutting 4 to 13 May	Grass Cutting	£273.39
400131	Kim Ethell-Davies for Glitter Tattoos for Beer Festival (to be paid for by the grant from CDC)	Beer Festival	£50.00
400132	Christine Underwood for ‘Queen’s Birthday’ Beer Festival expenses (to be paid for by the grant from CDC)	Beer Festival	£99.64

c. To agree the NALC recommended pay increase for the Clerk

The Councillors **RESOLVED** to agree to the salary increase recommended by NALC together with a scale point increase from SCP16 to SCP17 - £9.12 per hour (an increase of 30p per hour from SCP16).

The Clerk’s monthly salary would rise to £114 (from £110.25).

8. Standing Orders – to review and confirm the Standing Orders

The Clerk confirmed that the Parish’s Standing Orders were still the ones recommended by NALC, OALC and SLCC and had not changed since the last revision, but that an annual review as advised.

Following discussion the Councillors agreed to David McCullagh reviewing the Parish’s Standing Orders against those supplied by NALC via OALC.

9. Application to Age Concern for the Neighbour Support Group – to agree to apply to Age Concern for funding for the Neighbour Support Group and to act as ‘fund manager’ for the fund. The Councillors **RESOLVED** to agree to apply to Age Concern for the £500 funding and to act as the fund manager.

10. Application to CDC for a grant for the Queen’s Birthday – to note the successful application for the grant for additional entertainment for the Beer Festival
The Councillors **RESOLVED** to note the application and the imminent receipt of the funds.

11. NALC Transparency Grant – to consider applying for a grant from NALC to fund the additional work undertaken to create the website together with funding for a laptop for the Clerk
The Councillors **RESOLVED** to agree to apply for the Transparency Grant.

12. Playground Bark

The Councillors **RESOLVED** to agree to order 65 bags of play bark.

13. Parish Matters – to discuss where necessary

a. Village Groups – to receive an update

- i. **History Group.** The costings had not been received for the printing of the History Trail and would be discussed at the next meeting.

b. Web Committee – to receive a progress report

No volunteers had come forward following the piece in the *Village Voice*. The current Committee consisted of John Fargin, Helen Fargin and the Clerk. Jan Maciejewski volunteered to join the group.

c. Village Hall Committee – to agree to appoint the Parish Council representative for the Village Hall Committee.

The Councillors **RESOLVED** to agree to John Fargin continuing to be the Parish Council representative.

d. Parking on the Green request

The Councillors **RESOLVED** to note the request from the Tilley family to park on the Green for visitors to Alie Tillie's funeral on 8 June.

e. War Memorial – to receive an update

The Clerk reported that she had received one date to meet (23 June) from the contractors but that it was not convenient for John Fargin and Jan Maciejewski. The Clerk would request further dates.

14. Planning Applications

a. To consider all recent Applications received from Cherwell District Council detailed below or on the District Council website up to the date of the meeting

- i. 16/00949/OUT, Mr and Mrs P Wyatt, 4 The Green, OX27 8DS for 'Erection of detached two-storey three bedroom dwelling with parking and amenity space'

The Councillors considered the application and had no comments or objections, but wished the Clerk to inform CDC that the access to the property was privately owned.

b. To note Notices of Decision

No notices of decision had been received. However, it was understood that the Glebe Court Warden's dwelling notice had been issued, but the CDC Planning Portal had not been updated.

c. Planning Application Procedure – to agree an additional point in the procedure regarding publicising applications on the website

The Councillors **RESOLVED** to agree to the addition of "The Clerk puts the application details in 'Parish Council News and Planning Applications' on the website." to the procedure.

15. Correspondence Received – to note correspondence received not otherwise on the agenda where decisions are not required

The Councillors noted the correspondence received and discussed where necessary.

- a. **OCC** – re asking if Fringford had responsibility for cutting the verges within the 30mph limits and the rural verges. The Clerk had responded that the PC did not, but asked when the verges were likely to be cut.
- b. **OALC** – re AGM on 4 July – David McCullagh intended to attend
- c. **OCC** – re protecting rights of way in planning applications
- d. **Rev'd Alice Goodall** – re invitation to Councillors to a bus services meeting on 23 May (circulated by email)
- e. **Ian Corkin** – re weekly bus service to be operated by Heyfordian from Finmere to Bicester and returning commencing on 22 July
- f. **OALC** – May update
- g. **OALC** – re OCC's unitary authority proposals.
- h. **OCC** – re closure of mobile library service
- i. **OCVA** – re subscribing to their regular newsletter *Pulse*
- j. **A villager** – asking for replenishment of dog bags
- k. **Colin Tilley** – thanking everyone who supported the Tilley Family at both the Spring Fayre and the Beer Festival for their contributions to All About Alie

16. Reports from meetings

a. CDC Parish Liaison Meeting – 8 June

David McCullagh reported that Cllr Barry Wood outlined the Unitary status; consultants (Price Waterhouse Coopers) had been appointed and Parish Councils would be consulted – possibly at a specially convened Parish Liaison Meeting.

James Alcock, the Plunkett Foundation representative, spoke about the support which can be given by the Foundation to help set up local community co-operatives such as shops and pubs. They were also looking at other initiatives to provide a wider service to help with rural isolation and loneliness.

Planning. Jon Westerman outlined the changes and staffing made to the entire planning team and introduced the new Local Enforcement Plan.

Kevin Larnar outlined the issues about CDC's website which was due for an update.

17. Items for information or next Agenda only

- a. **Agenda Items** – the Clerk requested that all items for the next agenda should be submitted by Thursday 7 July 2016
1. **Flywheel at Bicester Heritage** – the Flywheel team would like to offer villagers living in OX26 and OX27 postcode areas a 20% discount on each adult ticket bought which includes a copy of the official Flywheel Souvenir programme worth £5, which can be collected on entry to the event.

The link for tickets is <http://www.flywheelfestival.com/tickets/localoffer/> and the programme can be found at www.flywheelfestival.com/

- b. **Defibrillator Training** – the next session on how to use the defibrillator would be on 9 July.

- c. **Village Hall** – John Fargin reported that a further grant of £7,200 had been awarded from the National Heritage Lottery Fund to fit acoustic panels, replace the chairs and new curtains.

16. Date of next meeting

The Councillors **RESOLVED** to agree the date of Monday 18 July 2016 at 7.45pm

The meeting closed at 9.20pm

Signed Dated