

**Minutes of the Parish Council Meeting of Fringford Parish Council, held on
Monday 16 July 2012, in the Chinnery Room of Fringford Village Hall**

Present: John Fargin, Les Harris, David McCullagh (Chairman), John Reader,
Adrian Thwaites, Roger Williams

In attendance: Mr and Mrs Maciejewski (Residents), Jane Olds (Parish Clerk)

Apologies: Mick Cowland

1. Welcome

David McCullagh welcomed everyone to the meeting.

2. Apologies

Apologies were received and accepted from Mick Cowland.

3. Declarations of Interests

Adrian Thwaites declared a personal interest in Planning Application no: 11/01160/F.

John Reader declared a personal interest in Planning Application no: 12/00964/F

4. Public Participation

Mr and Mrs Maciejewski attended the meeting in order to discuss the building work taking place on the old Rosemary Cottage site on Main Street (planning reference 11/01160/F). It has become apparent that the houses have been built two metres closer to the boundary than agreed by the Planning Permission given by CDC and two extra windows have been added without agreement. The residents have written to Cllr Barry Wood and are awaiting a response.

Having spoken on the subject Mr and Mrs Maciejewski left the meeting

5. Minutes of the Meeting held on 18 June 2012

It was **RESOLVED** that these be accepted as a true copy and signed by the Chair.

6. Matters Arising from the Minutes

- a. **Code of Conduct.** The Clerk has notified CDC of the Council's adoption.
- b. **2011/12 Accounts.** These have now been audited by Jane Markham, completed by the Clerk and sent off to the External Auditors BDO.

7. Completion of new Register of Members' Interests Forms

The Clerk had been issued with new forms for the Councillors to sign which were duly distributed together with the Guidance Notes. The Clerk asked for the forms to be returned to her by Friday 27 July in order that they may be returned to CDC by the 31 July deadline.

8. Report from District and County Councillors

No District or County Councillors attended the meeting.

9. Finance

a. To Receive the Financial Report

The Clerk gave the current balances as of 29 June 2012,

Community Account (including £1 bank charge)	£3,037.77
Unpresented Cheques	£102.00
Business Saver Account (including £1.84 interest)	£13,856.46

b. The Clerk requested that she be paid a regular monthly sum per month. The Councillors **RESOLVED** to approve this request and agreed to paying her for the previous two months' work.

c. The Councillors **RESOLVED** to approve the following invoices for payment:

Payment to	Cheque Number	Amount
Green Scythe Ltd (Invoice no: 2507)	100602	£372.67
SLCC for membership (as agreed at meeting on 21 May)	100603	£11.00
JMC Olds for Clerking Duties (1 May to 30 June)	100604	£142.79
JMC Olds for Expenses	100605	£39.53

10. Parish Matters

a. Cricket Pitch

Major Less Fagg, Honorary Secretary of the Cricket Club had written to the Clerk informing her that the Cricket Club was in a position to complete the purchase of the cricket ground as they had received a grant of £36,000 from the England and Wales Cricket Board (ECB) to add to the funds they already had and would be purchasing the ground for the agreed price of £45,000.

The future of the Fringford Village Trust (FVT) would be decided at a meeting on 17 July.

In order for the pitch to be protected in the long term, the Councillors were anxious to request that there should be a total of seven Trustees on the Cricket Club Trust, three from the Cricket Club and four from the Village.

b. Parish Council Minutes history, access and content confidentiality

The Clerk informed the Councillors that all Minutes, apart from a very limited number of items including competitive tenders (until the final decision is made), land transactions, and staff salaries should be made available to the public. The reasoning behind this is that the meetings are open to the public and the minutes are also, therefore, available for public scrutiny.

The Councillors **RESOLVED** to agree to the Clerk posting a paper set of 'draft and unapproved' minutes on the noticeboard as soon as possible after the meeting and to the finalised minutes being posted on the website after approval by the Council.

c. Maintenance of the Parish Church Clock

The Clerk had received a letter from the Rector asking for assistance in the annual maintenance of the Parish Church Clock. The Councillors **RESOLVED** to award a grant of £125 per year for the next three years to the Church, under the Local Government Act 1972, s.215, to keep the clock maintained as a benefit to the Parish.

d. Manhole covers, signs and general condition

It has been noticed that the manhole covers on the grass outside the Village Hall have either risen or the grass has sunk. Les Harris will arrange for them to be made safe.

The 'no parking' signs on the Green have been damaged. The Councillors **RESOLVED** to take these down.

One of the bollards on the Grasscrete has been damaged. The Councillors **RESOLVED** to ask the Clerk to contact Highways and ask them to fix it.

The Councillors **RESOLVED** to ask the Clerk to look into funding schemes for improving the road verge across the Green.

John Fargin and Roger Williams agreed to take a walk around the village to note other works which needed doing and report back at the next meeting.

e. Replacement of the Stile in Bull Field

The Clerk had contacted CDC regarding replacing the stile in Bull Field with a kissing gate and was told that although the other new gates were replaced by CDC, all of them are the responsibility of the respective owners of the land and that this was made clear at the time they were replaced.

The Councillors **RESOLVED** to ask the Clerk to ask CDC if it was possible for them to supply and fit a new kissing gate in Bull Field and the likely costs.

11. Planning Applications

The Councillors noted the following Notices of Decision.

- a. Application No. 11/01160/F – Rosemary Cottage.** After further discussion, the Councillors **RESOLVED** to ask the Clerk to register an objection to the application citing: building two metres closer to the road than agreed, the removal of the front hedge, that cars must not be parked on Main Street and the two additional windows which had not been on the original planning application.
- b. Application No: 12/00964/F, Mr & Mrs Hugh Thomson, Candleford Cottage, Rectory Lane.** This application had arrived in the post on the day of the meeting. It would be circulated and discussed with the neighbours.

12. Clerk Job Description and Contract

The Councillors **RESOLVED** to approve these with the addition of 'To arrange for Minutes to be completed and distributed to Parish Council Members and placed on the Village Hall noticeboard within two weeks and website when approved' in the Job Description.

13. Correspondence Received

The Clerk notified the Councillors of a number of items of correspondence.

- a. Electoral Registration. The Clerk informed the Councillors that a poster reminding the electorate that they need to register to vote would be put up on the Village Hall noticeboard.
- b. Invitation to the Shelswell Benefice Licencing of the Rev'd Bill Muncey. No Councillors were able to attend.
- c. OALC Roles and Responsibilities Course (5 September).
- d. Volunteer Connect survey. The Councillors were unable to help.
- e. CPRE Supporting Communities and Neighbourhoods in Planning Workshop.
- f. Bicester Town Access Improvements. The Clerk attended the presentation and gave the Councillors maps which she explained. All comments on the road improvements can be made at <http://tinyurl.com/bicconsult>

14. Any Other Business

The Clerk informed the meeting that the Fair would be on the Green from Sunday 29 July for one week.

The Councillors asked whether anyone had been informed about resurfacing Rectory Lane as there were yellow markings in the road. The Clerk will find out and report to the next meeting.

The Playground inspection is due shortly. The Clerk will find out when and report to the next meeting.

15. Date of next meeting

Monday 20 August at 7.45pm

There will be a closed meeting starting at 6.45pm where Barry Wood and David Peckford will introduce the Local Plan. Members of Stratton Audley Parish Council will join the closed meeting.

The meeting closed at 9.15pm

Signed Dated