

**Minutes of the Meeting of Fringford Parish Council, held on
Monday 18 January 2016, in the Chinnery Room of Fringford Village Hall at 7.45pm**

Present: Mick Cowland, John Fargin (Chairman), Les Harris, Jan Maciejewski,
David McCullagh, John Reader, Adrian Thwaites
In attendance: 1 member of the public (departed 8pm), Jane Olds (Parish Clerk)
Apologies: Cllr Catherine Fulljames

1. Apologies

There were no Councillor apologies

2. Declarations of Interest

There were no Declarations of Interest.

3. Public Participation

One member of the public attended the meeting to present his planning application. The Councillors **RESOLVED** to discuss item 10.a.ii. 15/02349/F, Land Rear Of Utility Building Glebe Court Fringford Oxfordshire for 'Erection of a wardens dwelling' during public participation.

Following a presentation by the applicant and consideration of one letter from a member of the public, the Councillors **RESOLVED** that they had no comments or objections to the application now that the siting of the dwelling had been moved to a more satisfactory location. The member of the public then left the meeting.

4. Minutes of the Parish Council Meeting held on 21 December 2015

It was **RESOLVED** that the minutes be accepted as a true record and were signed by the Chairman.

5. Update on progress from the Minutes

a. Rectory Lane Car Parking

The Clerk had written to all the residents living on Rectory Lane together with a specific letter to the van owner. An article would be included in the *Village Voice*. The Clerk was awaiting contact from Highways regarding advice about yellow lines.

b. Hethe Road Dog Bin

The Clerk had notified CDC of the additional dog bin and requested that she be informed if the bin was not yet being emptied.

c. Lendrums Amusements

The Clerk had written to Mrs Lendrum confirming the agreement.

6. Report from District and County Councillors

The Clerk reported that Cllr Fulljames had requested that the Parish know that the Government's settlement of OCC funding had been cut by a further £20 million meaning that OCC now need to reduce the budget by £70 million rather than the £50 million expected. She had spoken to MP Mrs Prentis who raised the issue in Parliament the previous week. It is likely that the OCC portion of the Council Tax will rise by up to 4%, but that the majority of the income raised from the additional 2% will be taken up with living wage costs.

7. Finance

a. To receive the monthly financial report

As at 6 January the Accounts stood at:

Co-op Current Account	£6,750.42
Co-op Savings Account	£8,791.95

The Current Account had received a total of £52.50 in donations to the *Village Voice*, and the WREN grant (applied for on 16 November) of £873.35 to pay the Link invoice number 1650 for £1,048.02 agreed by email on 14 December.

A further VAT reclaim for £2,648.36 for November and December was submitted on 6 January.

There was one outstanding cheque totalling £768.00.

The Standing Order of £110.25 to pay the Clerk for the period of 1 to 31 December cleared on 4 January.

b. To consider invoices for payment itemised on the payment schedule

The Councillors **RESOLVED** to approve the following invoices for payment:

Cheque no:	Payee and reason	Budget	Amount
400106	Oxfordshire Association of Local Councils for Preparing for Audit and End of Year Procedures course	Training	£42.00
400107	JMC Olds for laminated signs from 86 Creative Print for Village Green	Village upkeep	£56.00
400108	J Fargin for wood for signs for Village Green	Village upkeep	£20.98
400109	Green Scythe Ltd invoice no 6314 for leaf clearance	Leaf clearance	£238.20

Paid by BACS and agreed by email

Date agreed by email	Payee and reason	Budget	Amount
14/12/15	Link Development and Groundworks Bicester Ltd for Invoice 1650 funded by the WREN claim received on 24 December. Paid on 6 January	Village Hall Extension	£1,048.02

c. To consider the Annual Budget for 2016/17

The Clerk provided the Councillors with the draft budget which they considered.

Due to the Parish Council’s additional expenditure on the Village Hall project to ensure that the project was completed in a timely manner and complied with safety and fire regulations, there had been some difficult decisions to make on the budget.

Following a discussion, the Councillors **RESOLVED** to agree to a reduced budget of £14,572.

d. To consider the setting of the Precept level for 2016/17 following the confirmation of the Tax Base and CTRS Figures from CDC

The Clerk had received confirmation that the CTRS Grant would remain at £617.09 and that the estimated Tax Base for the year would be 262.3 (increased from 255.6).

The Clerk provided the meeting with a number of scenarios regarding the Precept. The Councillors **RESOLVED** to agree to a 4% increase in Precept – a total of £11,454. The Clerk would write to CDC to confirm.

Taking the Tax Base into consideration, the Band D rate annual increase would be 58p, a total of £43.67 for the year.

e. To agree the Reserves for 2016/17

The Councillors **RESOLVED** to agree the following actions regarding the Reserves:

To spend £1,590 of the War Memorial Reserve (set aside specifically for the project) on the War Memorial project, retaining £945 in the Reserve for the future

To spend the following on the Village Hall project:

The total of the Village Hall Reserve - £1,000

The remainder of what was set aside for the Pump Structure of £718

£1,000 of the £1,500 from the Road across the Green Reserve leaving the £500 remaining in the Reserve.

The £1,000 set aside for Crosslands

The £400 set aside for the Bancroft stile / kissing gate

To increase the three months' running costs to £2,800

To increase the General Fund to £2,000

To increase the Play Area to £650 to start saving for replacement / refurbishment

To increase the Thatch on the Pump to £240 to start a replacement fund.

The Councillors **RESOLVED** to agree the following Reserves, with the exception of the Village Voice Donations and the Community Led Plan which will be finalised at the end of the financial year:

3 months' running costs	£2,800
Election expenses	£1,600
General Fund	£2,000
Play Area	£650
Thatch on Pump	£240
Road across the Green	£500
War Memorial	£974
<i>Village Voice</i> donations	tbc
Community Led Plan	tbc

8. Parish Matters – to discuss where necessary

a. War Memorial – to receive an update for information

The Memorial work is almost complete. All the underpinning work is now finished and the lettering work will be finished shortly. The Clerk has written to the contractors to inform them that the Faculty for the work expires on 2 February.

b. Car Parking on the Green – to receive a progress report

The signs had been made and installed around the Green. The Clerk had received positive comments about the need to reduce the cars on the Green.

9. Community Led Plan – to receive a verbal report of the meeting on 16 January

The meeting on 16 January was well attended and a great success. The full Report will be distributed to all households with the January edition of the *Village Voice* in which there will be an article about the meeting. Once the full report has been distributed, the working group will have completed their remit and will disband, but other volunteer groups will take its place.

The Councillors **RESOLVED** to agree to review the Report prior to the February meeting with particular emphasis on the areas of Parish Council responsibility. The Councillors also **RESOLVED** to agree to invite the CLP group members to the meeting to discuss the findings.

10. Planning Applications

a. To consider all recent Applications received from Cherwell District Council detailed below or on the District Council website up to the date of the meeting

- i. 15/02284/F, Mr Edward McDonagh, The Cottage, The Green, OX27 8DY, for 'Demolition of existing garage and erection of single storey extension to side of existing dwelling'. The Councillors considered the application and had no comments or objections.
- ii. 15/02349/F, Land Rear Of Utility Building Glebe Court Fringford Oxfordshire for 'Erection of a wardens dwelling'. This application was discussed in Public Participation.

b. To note Notices of Decision

No notices of decision had been received.

11. Correspondence Received – to note correspondence received not otherwise on the agenda where decisions are not required

The Councillors noted the correspondence received and discussed where necessary.

- a. OCC** – re Subsidised Bus meeting (circulated by email)
- b. A Villager** – thanking the PC for the letters sent to all residents of Rectory Lane
- c. Jane Petry (PCC Secretary)** – alerting the PC to the fact the Faculty for the War Memorial will expire on 2 February
- d. Parish Path Wardens** - Stuart Hillyard is no longer the local co-ordinator
- e. OxSAR** – a lowland version of mountain rescue
- f. CDC** – re Spring Clean. 27 February has been set as the Spring Clean date. The necessary equipment will be ordered
- g. CDC Rural Housing Pack** – in circulation
- h. Clerks and Councils Direct** – in circulation
- i. SGN** - 2016 Calendar

- j. **John Broad (CPRE)** – re a campaign group (launch 14 January) to try to reduce the housing numbers around the villages of Oxfordshire for the SHMAA. More information will follow.

12. Reports from meetings

No meetings had been attended

13. Items for information or next Agenda only

- a. **Agenda Items** – the Clerk requested that all items for the next agenda should be submitted by Thursday 4 February 2016

16. Date of next meeting

The Councillors **RESOLVED** to agree the date of Monday 15 February 2016 at 7.45pm in the Chinnery Room of the Village Hall.

The meeting closed at 9.10pm

Signed Dated