

**Minutes of the Meeting of Fringford Parish Council, held on
Monday 17 August 2015, in Fringford Primary School at 7.45pm**

Present: Mick Cowland, John Fargin (Chairman), Jan Macijewski, David McCullagh,
John Reader, Adrian Thwaites
In attendance: 2 members of the public, Jane Olds (Parish Clerk)
Apologies: Les Harris

1. Apologies

The Councillors accepted Les Harris's apologies.

2. Declarations of Interest

There were no Declarations of Interest.

3. Public Participation

Two members of the public attended the meeting. One wished to raise concerns about the reduction in the household waste recycling centres.

4. Minutes of the Meeting held on 20 July 2015

It was **RESOLVED** that the minutes be accepted as a true record and were signed by the Chairman of the meeting.

5. Update on progress from the Minutes

a. Shooting at Hethe

The Clerk had not heard anything further.

b. Letter to Mr Westerman

The Clerk and Chairman had drafted a letter to Mr Westerman which had been circulated to the Councillors prior to being sent. Unfortunately, Mr Westerman had been on annual leave, only returning to work on 17 August and the Clerk had not had an opportunity to follow it up that day.

c. Village Website

The Clerk had written to Navitas Design and Mr Silver.

d. Vacancy Procedure and Communication Policy

The Clerk had put these documents up on the website.

e. Rosemary Planning Application

Due to the fact that CDC had not notified all the interested parties of the current application, consideration at Committee had been put back until the 3 September meeting. Cllr Macijewski agreed to represent the Parish Council at the meeting.

6. Report from District and County Councillors

No Councillors attended the meeting.

7. Finance

a. To receive the monthly financial report

As at 11 August the Accounts stood at:

Co-op Current Account	£7,378.79
Co-op Savings Account	£20,274.39

There were no outstanding cheques.

The Current Account has received £3,807 from WREN (see 7.c. below)

The VAT reclaim from 1 April to 30 June for £2,446.79 was sent to HMRC on 21 July.

The Clerk had arranged a transfer of £2,000 to start to cover the War Memorial invoice expected in September.

The Standing Order of £110.25 to pay the Clerk for the period of 1 to 30 July cleared on 3 August.

b. To consider invoices for payment

The Councillors **RESOLVED** to approve the following invoices for payment:

Cheque no:	Payee and reason	Budget	Amount
400091	Playsafety Ltd – Playground annual inspection	Inspection	£78.00
400092	OALC for Minutes and Meetings course for the Clerk (14 October)	Training	£42.00

c. To note the Village Hall Extension Project payments and receipts

The Funding of £3,807 was received on 28 July.

Two payments (itemised in last month’s Minutes) to Link Development and Groundworks for £4,568.40 and to Solid Structures (UK) Ltd for £778.68 were paid by BACS on 24 July.

8. Parish Matters

a. War Memorial

The Clerk had received notification that work was to start the previous week. Unfortunately due to staff shortages, the contractors were unable to go ahead. However, they have arranged for it to be done during the first two weeks of September.

b. Parish Council Noticeboard

The Councillors considered permanently relocating the Parish Council noticeboard to where it has been temporarily situated at the boundary fence of the Village Hall car park as it has been noticed that far more people looked at it.

The Councillors **RESOLVED** to agree to moving it there permanently and asked that the contractor create a permanent, weather-proof, structure to accommodate the board.

9. OALC Courses

The Clerk gave the dates of the latest OALC Courses. The Councillors **RESOLVED** to agree to the Clerk attending the Minutes and Meetings course on 14 October and to Cllr Maciejewski attending the Planning Course on 3 November.

10. OCC consultation on household waste recycling centres strategy for Oxfordshire

The Clerk reported that the proposal is to reduce the total number of recycling centres around Oxfordshire from seven to three or four.

The consultation is available on OCC's website -

<https://consultations.oxfordshire.gov.uk/consult/ti/HWRCstrategy/consultationHome> and

OCC asks for as many people as possible to participate.

The deadline for responses is 5 October.

11. Community Led Plans

There was nothing to report.

12. Village Hall Extension Project

a. To receive a progress report

The Status Report was circulated.

It was reported that the works to the new build are back on schedule, but that the main hall is behind schedule as additional works have had to be commissioned to resolve issues with quality of internal wall finishes and research into an appropriate fire alarm.

A number of 'extras' and 'out of scope' items have come to light including the lack of provision of a soakaway, the need to upgrade the water supply pipe, the inadequate fire alarm system, no provision for emergency lighting and a trench which was required for the 3-phase electricity supply.

The VHC are making further applications for funding to assist with the extras. However, due to the number of unforeseen additional expenses which have been incurred, the Councillors **RESOLVED** to agree to the Parish Council offering a further £5,000 in funds which will be taken from the Reserves and reimbursed in 2016/17 from the Precept.

The architect is now making weekly inspection visits from which certificates for payment are produced.

b. To consider legal / commercial matters arising from the design of the project

The Councillors considered the issues and **RESOLVED** to write to the architects outlining the outstanding issues.

The Parish Council currently makes a grant to the VHC for the insurance of the Village Hall. It was proposed that the Village Hall will require Broadband which will be of use to the Parish Council at meetings in due course. The Councillors **RESOLVED** to agree to order and pay for the Broadband contract should it be necessary and to reduce the insurance grant.

13. Planning Applications

- a. To consider all recent Applications received from Cherwell District Council detailed below or on the District Council website up to the date of the meeting**

No applications had been received.

- b. To note Notices of Decision**

None had been received.

- c. To note the receipt of the finalised version of the Cherwell Local Plan**

The Clerk had received the final copy and it can also be read online at <http://www.cherwell.gov.uk/localplanexamination>.

The Councillors had recently met with Mr David Peckford and Shukri Masseri from CDC to discuss the next steps regarding Local Plan 2 and to reflect on the possibilities of creating a Neighbourhood Plan.

The Councillors agreed to look at examples of other plans and to discuss it at a future meeting.

14. Correspondence Received

The Councillors noted the correspondence received and discussed where necessary.

- a. A villager** – copy of a letter to CDC in response to the latest Rosemary planning applications
- b. A villager** – enquiring about Rosemary
- c. Villagers** – regarding the builders’ inconsiderate car parking at the bottom of Rectory Lane
- d. OALC** – July update
- e. OALC** – address change
- f. Playsafety** – playground report which arrived too late for the agenda for this meeting. It will go on the September Agenda.

15. Reports from meetings

No meetings had been attended

16. Items for information or next Agenda only

- a. Agenda Items** – the Clerk requested that all items for the next agenda should be submitted by Thursday 10 September

- b. Pump Housing** - it was reported that one of the supports has a large crack which needs filling. It would be brought to the attention of the contractor.

16. Date of next meeting

The Councillors **RESOLVED** to agree the date of Monday 21 September 2015 at 7.45pm which will be held in School.

The meeting closed at 8.55pm

Signed Dated