
Booking form and agreement

Name: _____

Address: _____

Post Code: _____ Tel No: _____

E-Mail: _____

On behalf of: (Name of Organisation) _____

Date of event: _____ Type of event: _____

Hire start time*: _____ Hire end time* _____

***Includes set up and tidy up time**

Fire safety person: _____

Will there be a licensed bar? _____ Licensee: _____

Rooms/facilities required: (Please circle)

Main Hall Chinnery Room Kitchen Servery Tidy up Service

Cost of booking £ _____ to be paid on day of hire unless otherwise stated

Deposit of £ _____ to be paid by ____ / ____ / ____

I agree to be present during the hiring periods and to conform to all rules and conditions of hire

Signed: _____ Date: _____

If Hirer will not be present, the delegated nominee is: _____

Signed (*Village Hall representative*): _____

PLEASE SEND THIS FORM TO:

Anthony Parker, 4 Wise Crescent, Fringford OX27 8EA